

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT

BOARD OF HEALTH MEETING AGENDA

Wednesday, September 23, 2026, – 2:00 p.m.

Leelanau County Government Center

8527 E. Government Center – Upper-Level Community Meeting Room

Suttons Bay, MI 49682

or

Electronically, via conference call

To participate, dial: (213) 282-9788 and enter Conference ID: 434 676 436#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting from August 26, 2026.

Approval of the Agenda

Public Comment Period

1. Health Officer Update – Dan Thorell
2. Personnel and Finance Committee Report-Personnel and Finance Committee
 - o Accounts Payable – Action
 - o August Financials - Action
 - o FY 2026 Amended Budget – Action
 - o FY 2027 Budget – Action

- o Office Closure for the December 4, 2026, All Staff Meeting – Action
- o Proposed Public Office Closure During Christmas/New Year Holiday Period -
Action

3. Staff Reports

- o Medical Director – Dr. Joshua Meyerson
- o Personal Health – Michelle Klein
- o Environmental Health Director – Eric Johnston
- o Administrative- Shelley Jablon

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- September 23, 2026 1:00 pm

Leelanau County Government Center – Upper-Level Community Meeting Room or

Electronically via conference call:

(213) 282-9788 and enter Conference ID: 434 676 436#

DRAFT

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT

BOARD OF HEALTH MEETING

Wednesday, August 26, 2026 2:00 p.m.

Benzie Community Resource Center -- Ingemar Johansson Conference Room

6051 Frankfort Hwy.

Benzonia, MI 49616

Chairperson Gwenne Allgaier called the meeting to order at 2:06 p.m.

Members Present:

Gary Sauer - Benzie County Board of Commissioners

Dr. David Quimby – Leelanau County Member at Large

Len Mathieu – Benzie County Board of Commissioners

Gwenne Allgaier – Leelanau County Board of Commissioners

Mark Walter – Leelanau County Board of Commissioners-came at 2:05 p.m.

Members Excused:

Dr. Mark Kuiper – Benzie County Member at Large

Members Unexcused: none

Staff Present:

Dan Thorell – Health Officer

Dr. Joshua Meyerson – Medical Director

Shelley Jablon – Director of Administrative Services

Michelle Klein - Director of Personal Health

Bobbi Scott- Public Health Supervisor

Eric Johnston – Director of Environmental Health

Staff Excused: None

Guest Present: None

Pledge of Allegiance

Approval of the July 22, 2026, Regular Board of Health Meeting Minutes:

Motion By: Sauer to approve the July 22, 2026, BOH meeting minutes.

Seconded By: Mathieu

Voice Vote: 5 yeas 0 nay 1 excused Motion carried

Approval of the Agenda:

Motion By: Sauer to approve the agenda as presented.

Seconded By: Quimby

Voice Vote: 5 yeas 0 nay 1 excused Motion carried

Public Comment: None

Health Officer Update- Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details.

Accounts Payable

Motion By: Sauer to approve accounts payable and pay the bills in the amount of \$102,451.46.

Seconded By: Walter

Roll Call Vote: Sauer- yeas, Quimby- yeas, Allgaier – yeas, Mathieu – yeas, Walter-yeas

5 yeas 0 nay 1 excused Motion carried

July Financial Statements

Motion By: Sauer to accept the financial statements as presented.

Seconded By: Walter

Roll Call Vote: Quimby- yea, Mathieu – yea, Allgaier – yea, Sauer – yea, Walter- yea

5 yeas 0 nay 1 excused Motion carried

Purchase of CDs from Honor Bank

Motion By: Mathieu moved that the Benzie-Leelanau District Health Department purchase \$150,000 in six-month Certificates of Deposit from Honor Bank at the current 6% APY.

Seconded By: Walter

Roll Call Vote: Quimby- yea, Mathieu – yea, Allgaier – yea, Sauer – yea, Walter- yea

5 yeas 0 nay 1 excused Motion carried

Staff Reports:

Medical Director – Dr. Joshua Meyerson

No report was distributed before the meeting. A brief update was given on Kratom.

This substance was discussed during the June BOH meeting. A state bill is being considered to ban the sale of synthesized Kratom products.

Personal Health – Michelle Klein

A report was distributed prior to the meeting. Please refer to it for details.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details.

Administrative – Shelley Jablon

A report was distributed prior to the meeting. Please refer to it for details.

Public Comment – None

Board Comments – None

Adjourn

Motion By: Allgaier to adjourn the BOH meeting at 3:17 p.m.

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Gwenne Allgaier, Chair

Sanna Johnson, Recording Secretary

To: Benzie-Leelanau District Health Department Board of Health Members

From: Daniel Thorell, MS, RS, Health Officer

Date: September 23, 2026

Subject: September Board of Health Report

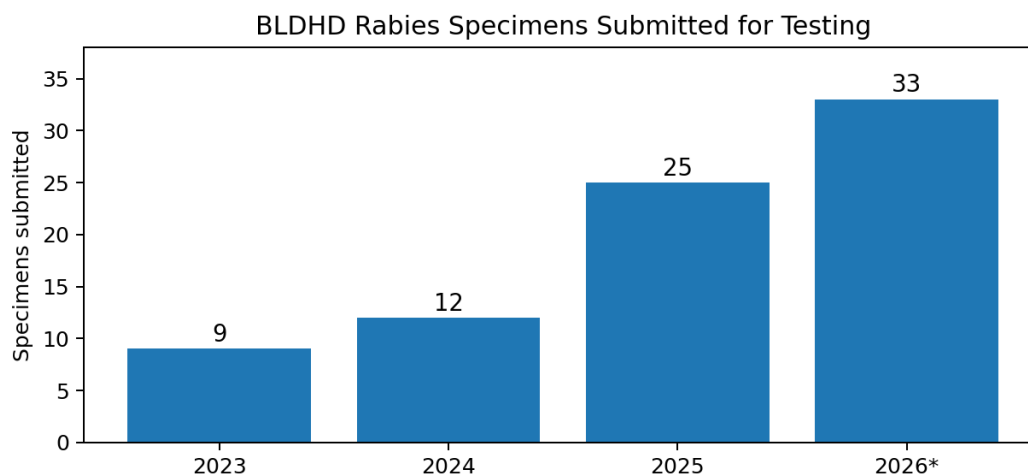
1. Rabies Exposure and Animal Testing Update

Local BLDHD Trend

BLDHD is seeing substantially more potential rabies exposures, primarily involving bats. Through September 17, 33 specimens have been submitted for testing - already 32% more than all of 2025 and 267% more than 2023. All BLDHD specimens tested in 2026 have been negative.

BLDHD specimen submissions increased from 9 in 2023 to 12 in 2024, 25 in 2025, and 33 through September 17, 2026. The 2026 submissions include 18 specimens from Benzie County and 15 from Leelanau County. The increase means more staff time for exposure assessment, specimen coordination, shipping, and follow-up.

At the beginning of the summer when it was apparent that rabies exposure cases were increasing, communicable disease staff and environmental health staff met to revise policies and set up improved tracking using MS TEAMS. The communication and tracking regarding rabies exposure cases has improved dramatically and is being fine-tuned regularly.



*2026 through September 17

BLDHD specimens submitted for rabies testing, 2023-2026

Michigan Activity and National Trend

As of September 16, MDHHS reported 54 rabies-positive animals statewide in 2026: 53 bats and 1 skunk. The state map shows rabies-positive bats in both Grand Traverse and Manistee counties; none are shown in Benzie or Leelanau counties.

CDC issued a Health Alert Network advisory on September 10 after multiple jurisdictions reported increases in exposures to rabid or potentially rabid animals. During July-August 2026, rabies-related inquiries were 17% higher than during the same period in 2025. Rabies vaccine use increased approximately 33%, while use of human rabies immune globulin increased approximately 76%. This reflects increased potential exposures and use of post-exposure prophylaxis (PEP), and should not be interpreted as evidence of a comparable increase in confirmed rabies cases.

Why Animal Testing Matters

Rabies PEP is lifesaving when necessary, but it is also complex and expensive. CDC reports that a typical course of PEP can cost approximately \$11,000-\$14,000 per person. When a potentially exposing animal is available for testing, a timely negative result can prevent unnecessary treatment and substantial healthcare costs.

MDHHS rabies testing requires brain tissue. A bat that has sustained significant blunt-force damage to the head or has decomposed may not be suitable for testing. For this reason, safe capture, appropriate euthanasia, preservation of the specimen, and prompt submission are important.

BLDHD Public Guidance for a Bat Exposure

- Capture safely when possible. If a bat may have had contact with a person, safely confine or capture it without direct handling. Do not release it until BLDHD has assessed the potential exposure.
- Have the bat humanely euthanized. BLDHD does not accept live bats. Local veterinary clinics may be able to euthanize a bat; residents should call ahead. Bay Area Pet Hospital in Traverse City has been providing bat euthanasia at no charge as a community service.
- Protect the specimen. Avoid blunt-force damage to the head and do not allow the specimen to decompose. Intact brain tissue is needed for laboratory testing.
- Submit promptly. Residents are encouraged to call BLDHD ahead of time and then promptly bring the euthanized bat to either the Benzie or Leelanau office so staff can arrange shipment to the MDHHS laboratory.

PEP Access and Local Public Health Cost

Munson Healthcare began offering rabies post-exposure treatment, including human rabies immune globulin and vaccine, at Foster Family Community Health Center Urgent Care in Traverse City on September 3. Previously, local initiation of PEP generally required an emergency department visit. The urgent care option provides another access point for people who are determined to need treatment.

There is no dedicated funding available to BLDHD for shipping bat specimens to the MDHHS laboratory. BLDHD currently charges these shipping expenses to the Communicable Disease program. As specimen submissions increase, this represents an additional unfunded cost of the local public health rabies response.

2. Water System Issues at the Benzie Community Resource Center

The Benzie Community Resource Center (BCRC) has had issues with air and turbidity in the water system since mid-summer. A well drilling and repair contractor assessed the problem, and they believe they have the issue narrowed down to a check valve or the pump in the well casing. The fix requires the water system to be shut down, which may only take part of a day. However, the system must be disinfected for 24 hours, flushed, and 2 negative bacteria samples collected at least 24 hours apart. This is logistically challenging for all the building partners and disruptive to our services. After careful planning and considering the needs of all the building partners, we are planning to close the BCRC on Thursday, October 8, through Friday, October 9. The water system will be shut off during those days so the building cannot be occupied. The building is planned to be open for business on Monday as the water should be restored but not yet safe for drinking. Clients will be provided with bottled water. Clinics are being rescheduled and we will post the impending closure to the public for Environmental Health Services. All regular Benzie staff will either work out of the Leelanau offices or work remotely. All normal phone and email functions will be available to the public.

Below is a step-by-step timeline below to illustrate the process:

1. Thursday – water is shut off in the morning for work to commence. Building must be closed to employees and clients for Thursday (10/8) and Friday (10/9).
2. Well contractor repairs well, best case scenario is the same day but could be the next day (Friday) if additional parts are necessary.
3. Well is chlorinated once repairs are finished and chlorinated water is run through all the pipes in the building. Hopefully, this is done Thursday afternoon.
4. Friday/Saturday - well and distribution system must sit idle for 24 hours for disinfection.
5. Saturday/Sunday - well and distribution system is flushed.
6. Sunday - 1st water sample is taken in the afternoon.
7. Monday -normal business hours are restored. Water is usable for toilets and handwashing but not for potable use. Building is on bottled water restriction for drinking water.
8. Tuesday - 2nd water sample is taken in the morning.
9. Wednesday morning - If both water samples are negative for coliform bacteria, bottled water restriction is lifted, and water is safe to consume.

This timeline is best case scenario. If water samples come back positive for coliform bacteria, additional steps may cause further disruptions.

ACCOUNTS PAYABLE TOTALS

(September 2026)

BOH Meeting

09/01/2026.....\$109,036.40

09/15/2026.....\$27,943.01

09/15/2026.....\$13,804.78

TOTAL \$150,784.19

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00923 - AUG MANUAL AP

10100 - Honor Bank Checking

From 8/31/2026 Through 9/1/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
8/31/2026	8/31/2026	M090126AUG001	Cardmember Service	081726DT	AUG MANUAL AP		1,645.15	Check
8/31/2026	8/31/2026	M090126AUG002	Aflac	969223	AUG MANUAL AP		1,483.64	Check
8/31/2026	8/31/2026	M090126AUG003	Synchrony Bank/Amazon.com	11DP-3XWJ-LC6W	AUG MANUAL AP		71.84	Check
8/31/2026	8/31/2026	M090126AUG004	Cardmember Service	08172026SJ	AUG MANUAL AP		1,651.07	Check
8/31/2026	8/31/2026	M090126AUG005	DTE Energy	08122026DTE	AUG MANUAL AP		62.37	Check
8/31/2026	8/31/2026	M090126AUG006	Synchrony Bank/Amazon.com	1HPX-YDWG-W6PM	AUG MANUAL AP		173.99	Check
8/31/2026	8/31/2026	M090126AUG007	Lincoln Financial	08272026LF	AUG MANUAL AP		4,246.09	Check
9/1/2026	9/1/2026	47714	BCN	082026BCN	EMPLOYEE HEALTH INSURANCE		58,553.43	Check
9/1/2026	9/1/2026	47715	Byte Productions, LLC	212468	ANNUAL ADA COMPLIANCE PLUGIN		490.00	Check
9/1/2026	9/1/2026	47716	Control Solutions, Inc.	DSINV-035069	RECALIBRATION OF DATA LOGGERS & NEW CABLE FOR LOGGER		189.03	Check
9/1/2026	9/1/2026	47717	Delta Dental	RIS0007208415	DENTAL INSURANCE		3,792.81	Check
9/1/2026	9/1/2026	47718	Great Lakes Water Quality Laboratory, Inc.	L26-151 B25-126	WATER TESTING FOR L26-151 & B25-126		85.00	Check
9/1/2026	9/1/2026	47719	GlaxoSmithKline LLC	8254951610	HAVRIX & ENGERIX-B VACCINE		1,967.24	Check
9/1/2026	9/1/2026	47720	DC Collective Grocer, LLC	072026HF	SANDWICHES,CHIPS,P... & WATERS FOR FAMILY EVENT		145.91	Check
9/1/2026	9/1/2026	47721	Henry Schein, Inc.	60652504	STERILE WATER ADDIPAK & ALCOHOL PREP PADS		207.25	Check
9/1/2026	9/1/2026	47722	Jason Stuart	5694	MOWING, TRIMMING SHRUBS, BRUSH HOG SVC AT BCRC		2,650.00	Check
9/1/2026	9/1/2026	47723	Leelanau County	081926LC	MAINTENANCE COST SHARING FOR LEE EH/SEPT 2026		2,650.00	Check
9/1/2026	9/1/2026	47724	Leelanau Montessori	082026LM	SEPT 2026 RENT FOR LEELANAU PUBLIC HEALTH		6,500.00	Check
9/1/2026	9/1/2026	47725	MALEHA	083126MAL	EH DIRECTORS CONFERENCE REGISTRATION		320.00	Check

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00923 - MISC AP AUG

10100 - Honor Bank Checking

From 8/31/2026 Through 9/1/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
9/1/2026	9/1/2026	47726	Munson Occupational Health & Medicine	00255100-00	DRUG SCREEN & PHYSICAL		143.00	Check
9/1/2026	9/1/2026	47727	Postpartum Support International	90639	MATERNAL MENTAL HEALTH CERT COURSE/C. YAPLE		500.00	Check
9/1/2026	9/1/2026	ACH090126AUG01	Applied Innovation	3252538	COPIER/PRINTERS		450.18	Voucher
9/1/2026	9/1/2026	ACH090126AUG02	Dan Thorell	082526DT	DINNER REIMBURSEMENT AFTER MEETING IN LANSING		30.00	Voucher
9/1/2026	9/1/2026	ACH090126AUG03	NHF Sub Benzie-Leelanau	0812026	LOAN PMT FOR BCRC		4,885.00	Voucher
9/1/2026	9/1/2026	ACH090126AUG04	Patagonia Health Inc.	14941	PERSONAL HEALTH SOFTWARE		4,707.26	Voucher
9/1/2026	9/1/2026	ACH090126AUG05	Solutions For You, LLC	HA-5H83H77	CLEANING SVCS FOR AUG 2026		1,300.00	Voucher
9/1/2026	9/1/2026	ACH090126AUG06	Wyant Computer Services	36659	DOCKING STATION FOR THINKPAD-T SORENSON		317.69	Voucher
9/1/2026	9/1/2026	ACH090126AUG07	Wyant Computer Services	36671	COMPUTER MAINTENANCE, SUBSCRIPTIONS & LICENSING		9,818.45	Voucher
Report Total							109,036.40	

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00926 - AUG MANUAL AP

10100 - Honor Bank Checking

From 8/31/2026 Through 9/15/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
8/31/2026	8/31/2026	M091526AUG001	Synchrony Bank/Amazon.com	1R1W-6TKL-G7KT	AUG MANUAL AP		27.60	Check
8/31/2026	8/31/2026	M091526AUG002	Consumers Energy	08312026CE	AUG MANUAL AP		3,384.42	Check
8/31/2026	8/31/2026	M091526AUG003	Pitney Bowes Global Financial Services, LLC	3323029418	AUG MANUAL AP		149.73	Check
8/31/2026	8/31/2026	M091526AUG004	Pitney Bowes Global Financial Services, LLC	3323144343	AUG MANUAL AP		181.68	Check
8/31/2026	8/31/2026	M091526AUG005	Pitney Bowes Global Financial Services, LLC	3323031077	AUG MANUAL AP		149.73	Check
8/31/2026	8/31/2026	M091526AUG006	Wex Bank	08312026WB	AUG MANUAL AP		65.10	Check
8/31/2026	8/31/2026	M091526AUG007	Verizon Wireless	6152488349	AUG MANUAL AP		1,193.99	Check
9/15/2026	9/15/2026	47728	AMERISOURCEBERGEN	3261778497	PREVNAR VACCINE FOR BENZIE OFFICE		3,045.04	Check
9/15/2026	9/15/2026		AMERISOURCEBERGEN	3261819968	PREVNAR FOR LEELANAU OFFICE		3,171.60	Check
9/15/2026	9/15/2026		AMERISOURCEBERGEN	997850223	VARIVAX VACCINE FOR BENZIE OFFICE		2,016.83	Check
9/15/2026	9/15/2026	47729	Bay View Flooring	50143	2ND PMT FOR TILING FLOORS IN FRONT OF DOORS		2,957.50	Check
9/15/2026	9/15/2026	47730	Daniel Pelky	08272026DP	REFUND AS NO LONGER REQUIRING A WELL PERMIT		245.00	Check
9/15/2026	9/15/2026	47731	Judith Cheney	08132026	REFUND FOR OVERPAYMENT OF EVAL CONVERTED TO PERMIT		58.00	Check
9/15/2026	9/15/2026	47732	Kathleen Thoreson	07282026KT	REFUND FOR BEING CHARGED FOR WELL PERMIT AND DIDN'T NEED ONE		264.00	Check
9/15/2026	9/15/2026	47733	Maureen Hatfield	08312026MH	REFUND FOR OVERPAYMENT ON SEPTIC		206.00	Check
9/15/2026	9/15/2026	47734	Republic Services #239	1239-004052346	GARBAGE SERVICE FOR AUGUST		546.18	Check
9/15/2026	9/15/2026	47735	The Standard	08312026TS	VISION INSURANCE		567.44	Check
9/15/2026	9/15/2026	47736	Traverse City Area Public Schools	6980	BUSINESS CARDS & COMMUNITY CONNECTIONS FLYERS		70.77	Check

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00926 - MISC AP AUG

10100 - Honor Bank Checking

From 8/31/2026 Through 9/15/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
9/15/2026	9/15/2026		Traverse City Area Public Schools	6989	SEPT EVENT FLYERS, BODY SAFETY FLYERS, PC ANNUAL REPORTS		130.01	Check
9/15/2026	9/15/2026	47737	Thomas Tobin	08312026TT	REFUND FOR W/S EVAL NOT NEEDED		331.00	Check
9/15/2026	9/15/2026	ACH091526AUG01	Autumn Jurek	016	IBCLC CONTRACTED SVCS FOR AUG 2026		125.00	Voucher
9/15/2026	9/15/2026	ACH091526AUG02	Dan Thorell	08312026DT	REIMBURSEMENT FOR DINNER		30.00	Voucher
9/15/2026	9/15/2026	ACH091526AUG03	Jamie Demerly	08312026JD	REIMBURSEMENT FOR DINNERS FOR CONF ATTENDED		60.00	Voucher
9/15/2026	9/15/2026	ACH091526AUG04	L.J. Vogler Law PLC	1010	SUBPOENA ISSUES, EMPLOYEE ISSUES TO DEAL WITH		1,775.00	Voucher
9/15/2026	9/15/2026	ACH091526AUG05	Northern Michigan Janitorial Services	3745	CLEANING SERVICES FOR AUG 2026-BCRC		6,820.00	Voucher
9/15/2026	9/15/2026	ACH091526AUG06	Nugent Hardware	08252026NH	OUTDOOR SPIGOT KEY		12.99	Voucher
9/15/2026	9/15/2026	ACH091526AUG07	Valley City Linen	08312026VCL	RUG CLEANING SVC FOR BCRC		358.40	Voucher
Report Total							27,943.01	

Benzie Leelanau District Health Department

Check/Voucher Register - Check Register

API00927 - MISC AP SEPT

10100 - Honor Bank Checking

From 9/15/2026 Through 9/15/2026

Effective Date	Document Date	Check Number	Vendor Name	Invoice #	Invoice Description	RU Code	Check Amount	Payment Type
9/15/2026	9/15/2026	47738	Cummins Sales and Service	S4-260986647	REPLACE FANBELT & RADIATOR CAP ON GENERATOR		521.99	Check
9/15/2026	9/15/2026	47739	Great Lakes Water Quality Laboratory, Inc.	B26-034	BACTERIA TESTING FOR NEW WELL B26-034		30.00	Check
9/15/2026	9/15/2026	47740	Henry Schein, Inc.	61544134	SAFETYGLIDE NEEDLE 25GX1		434.00	Check
9/15/2026	9/15/2026	47741	James C Nairne	09112026JCN	REFUND FOR OVERPAYMENT ON RESAMPLE FEE		5.00	Check
9/15/2026	9/15/2026	47742	Kitchen Choreography	09112026KC	REFUND FOR OVERPAYMENT		132.00	Check
9/15/2026	9/15/2026	47743	Matthew A Hill	09092026	REFUND FOR OVERPAYMENT OF WELL PERMIT RENEWAL		97.00	Check
9/15/2026	9/15/2026	ACH091526SEP01	Health Department of Northwest Michigan	6863	MEDICAL DIRECTOR FOR SEPT 26		5,293.93	Voucher
9/15/2026	9/15/2026	ACH091526SEP02	Julie Johnson	09142026JJ	DINNER REIMBURSEMENT FOR MALPH MEETING		30.00	Voucher
9/15/2026	9/15/2026	ACH091526SEP03	Shelley Jablon	09142026SH	REIMBURSEMENT FOR DINNER FOR MALPH ADMIN FORUM		30.00	Voucher
9/15/2026	9/15/2026	ACH091526SEP04	Wyant Computer Services	36846	FIREWALL SOFEWARE FOR BENZIE & LEELANAU		3,014.08	Voucher
9/15/2026	9/15/2026	M091526SEP001	Charter Communicaitons	005281601090126	SEPT MANUAL AP		50.93	Check
9/15/2026	9/15/2026	M091526SEP002	MERS Retirement	00182839-1	SEPT MANUAL AP		3,857.00	Check
9/15/2026	9/15/2026	M091526SEP003	Synchrony Bank/Amazon.com	72730	SEPT MANUAL AP		308.85	Check
Report Total							13,804.78	

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Food License Refunds	(245.00)	0.00	0.00%
Sewage Permit Refund	(4,842.12)	0.00	0.00%
Private Pay Clinic Fees	5,748.36	119,000.00	4.83%
Clinic Fees-Private Insurance	130,292.30	179,470.00	72.59%
Well Permit Refund	(2,321.38)	0.00	0.00%
Revenue-Campground Trailer Parks	8,176.00	6,757.00	121.00%
Revenue-Food Licenses	123,154.50	125,000.00	98.52%
Revenue-Sewage Permits	156,258.00	198,000.00	78.91%
Revenue-Well Permits	87,309.38	115,000.00	75.92%
Tattoo/Body Art Fees	197.00	0.00	0.00%
Revenue-Land Evals/Site Surveys	43,712.00	55,000.00	79.47%
Revenue-Mortgage Evaluation	201,364.12	215,000.00	93.65%
Radon Testing	165.00	100.00	165.00%
Donations	42.24	0.00	0.00%
Land Evaluations - Refund	(3,360.00)	0.00	0.00%
Mortgage Eval Refund	(3,117.00)	0.00	0.00%
Total Fees & Collections	742,533.40	1,013,327.00	73.28%
Medicaid/Medicare Revenue			
Medicaid Clinic Fees	158,573.11	176,793.00	89.69%
Clinic Fees - Medicare	198,592.02	385,683.00	51.49%
Managed Health Care Plan	105,554.16	126,300.00	83.57%
WIC Blood Lead Tests	447.81	0.00	0.00%
Total Medicaid/Medicare Revenue	463,167.10	688,776.00	67.24%
Cost Based Reimbursement			
Cost Based Reimbursement	560,658.45	256,734.00	218.38%
Total Cost Based Reimbursement	560,658.45	256,734.00	218.38%
Federal Financial Participation			
Federal Financial Participation	242,036.74	158,667.00	152.54%
Total Federal Financial Participation	242,036.74	158,667.00	152.54%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	56,412.02	0.00	0.00%
MDHHS - CPBC Categorical Grant	1,187,726.00	1,455,165.00	81.62%
Total State Funding (MDHHS-CPBC)	1,244,138.02	1,455,165.00	85.50%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	747,702.00	594,649.00	125.73%
Total ESLPHS - DEQ & MDHHS	747,702.00	594,649.00	125.74%
DEQ Type II Grant			
MDEQ Type II Grant	166,859.88	173,798.00	96.00%
Total DEQ Type II Grant	166,859.88	173,798.00	96.01%
Other State Fees/Funding			
MDHHS Lic Facilities	3,031.00	3,958.00	76.57%
Swimming Pools	5,214.25	6,582.00	79.21%
Septage Licensing	0.00	5,703.00	0.00%
Other State Funding	97,446.00	255,585.00	38.12%
VFC Vaccine Received	10,446.95	35,000.00	29.84%
Non-CPBC Funding/Grants	5,135.48	12,000.00	42.79%
Total Other State Fees/Funding	121,273.68	318,828.00	38.04%
Local Grants			
Other Local Grants	234,827.95	373,339.00	62.89%
Northern Michigan Health Consortium	125,889.19	0.00	0.00%
Michigan Center for Rural Health	54,941.33	50,176.00	109.49%
Michigan Health Endowment Foundation	164,148.99	105,871.00	155.04%
Leelanau Early Childhood	712,612.56	801,162.00	88.94%
Healthy Futures Grant	22,868.79	10,384.00	220.23%
Total Local Grants	1,315,288.81	1,340,932.00	98.09%
Reimbursement Funds/Charge for Service			
Food Courses	1,952.00	7,500.00	26.02%
Reimbursed Revenues	93,722.29	2,631.00	3,562.23%
Total Reimbursement Funds/Charge for Service	95,674.29	10,131.00	944.37%
Rents Collected			
Rents Collected	246,817.20	261,192.00	94.49%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Rents Collected	246,817.20	261,192.00	94.50%
Interest			
Interest	50,792.58	72,000.00	70.54%
Total Interest	50,792.58	72,000.00	70.55%
Local Funds			
Local Funds Distributive	564,927.00	996,629.00	56.68%
Local In-Kind	0.00	140,000.00	0.00%
Total Local Funds	564,927.00	1,136,629.00	49.70%
Total Revenues	6,561,869.15	7,480,828.00	87.72%
Expenditures			
Salaries & Wages			
Salaries	3,341,820.06	3,875,456.00	86.23%
Insurance Payout	51,436.37	0.00	0.00%
Earnings			
Total Salaries & Wages	3,393,256.43	3,875,456.00	87.56%
Fringe Benefits			
FICA	244,314.56	286,292.00	85.33%
Medical Insurance	506,350.56	679,251.00	74.54%
Employer-HSA	84,792.29	0.00	0.00%
Life Insurance	3,943.19	5,583.00	70.62%
Unemployment	12,365.82	12,585.00	98.25%
Compensation			
Retirement	374,902.71	391,868.00	95.67%
Workers Compensation	7,459.00	15,739.00	47.39%
Physicals	758.00	200.00	379.00%
Dental Insurance	43,134.59	58,771.00	73.39%
Disability Insurance	31,958.51	40,725.00	78.47%
Vision Insurance	6,383.29	7,396.00	86.30%
Total Fringe Benefits	1,316,362.52	1,498,410.00	87.85%
Agency Operating Expenses			
Advertising	5,095.26	2,200.00	231.60%
Membership & Dues	7,841.86	6,294.00	124.59%
Bank Fees	15.00	0.00	0.00%
Grant Expenses	44.16	0.00	0.00%
Total Agency Operating	12,996.28	8,494.00	153.01%
Expenses			
Supplies & Materials			
Printing	7,774.13	7,832.00	99.26%
Postage	2,431.70	8,352.00	29.11%
Office Supplies	3,493.73	9,107.00	38.36%
Janitorial Supplies	3,239.01	5,787.00	55.97%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Water Tests	40,219.62	44,200.00	90.99%
Food License Fees	8,496.00	9,000.00	94.40%
Temporary Campground Fees	510.00	700.00	72.85%
Program Supplies	57,340.92	104,318.00	54.96%
Other Supplies	16,832.26	17,400.00	96.73%
Fuel Purchases	251.34	1,400.00	17.95%
Clinic Supplies	138,020.41	514,901.00	26.80%
VFC Vaccine Received	10,446.95	35,000.00	29.84%
Total Supplies & Materials	289,056.07	757,997.00	38.13%
Technology Services/Subscriptions			
Licensing Fees	248.00	0.00	0.00%
Computer Maintenance	82,900.00	92,100.00	90.01%
Subscriptions	2,476.33	500.00	495.26%
Annual Computer Subscriptions/Licensing	107,798.03	128,468.00	83.91%
Total Technology Services/Subscriptions	193,422.36	221,068.00	87.49%
Equipment Rental/Maintenance			
Equipment Maintenance & Repairs	971.92	0.00	0.00%
Equipment	10,808.00	11,000.00	98.25%
Vehicle Maintenance and Repairs	1,049.02	0.00	0.00%
Equipment Rental	1,924.56	3,900.00	49.34%
Total Equipment Rental/Maintenance	14,753.50	14,900.00	99.02%
Medical Operating Expenses			
Medical Waste Disposal	855.54	500.00	171.10%
Health Services	628.66	0.00	0.00%
Total Medical Operating Expenses	1,484.20	500.00	296.84%
General Liability Insurance			
Insurance	42,175.87	50,000.00	84.35%
Total General Liability Insurance	42,175.87	50,000.00	84.35%
Consultant Services			
Consultant Services-Audit	7,848.33	8,000.00	98.10%
Consultant Services-Legal	2,500.00	6,775.00	36.90%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Other Consultant Services	1,636.47	2,500.00	65.45%
Total Consultant Services	11,984.80	17,275.00	69.38%
Contractual Services			
Medical Director	58,073.21	72,000.00	80.65%
Per Diem	320.00	0.00	0.00%
Other Contractual	19,781.28	208,595.00	9.48%
Website Maintenance	850.00	1,000.00	85.00%
Total Contractual Services	79,024.49	281,595.00	28.06%
Communications			
Telephone	10,295.29	10,344.00	99.52%
Cell Phone	17,042.61	26,700.00	63.83%
Data Line	13,881.34	19,977.00	69.48%
Total Communications	41,219.24	57,021.00	72.29%
Travel & Training			
Mileage	115,336.22	144,110.00	80.03%
Meals/Lodging	8,957.55	14,434.00	62.05%
Training & Education	11,521.00	35,250.00	32.68%
Total Travel & Training	135,814.77	193,794.00	70.08%
Space Costs			
Space-Electric	36,168.27	45,000.00	80.37%
Space-Gas	1,562.78	2,500.00	62.51%
Janitorial Services	101,018.19	101,100.00	99.91%
Snow Removal	13,485.00	12,000.00	112.37%
Loan Payments	53,735.00	61,000.00	88.09%
Space-Distributed Costs	29,150.00	117,614.00	24.78%
Space-Grounds & Building Maintenance	58,931.84	67,000.00	87.95%
BLDHD Rent	134,519.44	76,032.00	176.92%
Total Space Costs	428,570.52	482,246.00	88.87%
Building Costs			
Capital Outlay Local	0.00	13,794.00	0.00%
Total Building Costs	0.00	13,794.00	0.00%
Distributed Costs - Administrative			
Administration O/H	0.00	(1.00)	0.00%
Total Distributed Costs - Administrative	0.00	(1.00)	0.00%
Distributive Costs - PH Program & Support			
PH Administration	523.01	17,050.00	3.06%
EH Administration	(523.01)	3.00	(17,433.66)%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Distributive Costs - PH Program & Support	<u>0.00</u>	<u>17,053.00</u>	<u>0.00%</u>
Total Expenditures	<u>5,960,121.05</u>	<u>7,489,602.00</u>	<u>79.58%</u>
Net Revenues/(Expenditures)	<u>601,748.10</u>	<u>(8,774.00)</u>	<u>(6,858.30)%</u>

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Food License Refunds	(245.00)	0.00	0.00%
Sewage Permit Refund	(4,842.12)	0.00	0.00%
Well Permit Refund	(2,321.38)	0.00	0.00%
Revenue-Campground Trailer Parks	8,176.00	6,757.00	121.00%
Revenue-Food Licenses	123,154.50	125,000.00	98.52%
Revenue-Sewage Permits	156,258.00	198,000.00	78.91%
Revenue-Well Permits	87,309.38	115,000.00	75.92%
Tattoo/Body Art Fees	197.00	0.00	0.00%
Revenue-Land Evals/Site Surveys	43,712.00	55,000.00	79.47%
Revenue-Mortgage Evaluation	201,364.12	215,000.00	93.65%
Radon Testing	165.00	100.00	165.00%
Donations	42.23	0.00	0.00%
Land Evaluations - Refund	(3,360.00)	0.00	0.00%
Mortgage Eval Refund	(3,117.00)	0.00	0.00%
Total Fees & Collections	606,492.73	714,857.00	84.84%
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	49,439.05	0.00	0.00%
Total State Funding (MDHHS-CPBC)	49,439.05	0.00	0.00%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	511,539.00	558,042.00	91.66%
Total ESLPHS - DEQ & MDHHS	511,539.00	558,042.00	91.67%
DEQ Type II Grant			
MDEQ Type II Grant	166,859.88	173,798.00	96.00%
Total DEQ Type II Grant	166,859.88	173,798.00	96.01%
Other State Fees/Funding			
MDHHS Lic Facilities	3,031.00	3,958.00	76.57%
Swimming Pools	5,214.25	6,582.00	79.21%
Septage Licensing	0.00	5,703.00	0.00%
Other State Funding	97,446.00	97,446.00	100.00%
Total Other State Fees/Funding	105,691.25	113,689.00	92.97%
Reimbursement Funds/Charge for Service			

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Food Courses	1,952.00	7,500.00	26.02%
Reimbursed Revenues	193.58	0.00	0.00%
Total Reimbursement Funds/Charge for Service	2,145.58	7,500.00	28.61%
Local Funds			
Local Funds Distributive	74,679.00	304,328.00	24.53%
Total Local Funds	74,679.00	304,328.00	24.54%
Total Revenues	1,516,846.49	1,872,214.00	81.02%
Expenditures			
Salaries & Wages			
Salaries	901,304.72	1,012,478.00	89.01%
Insurance Payout Earnings	13,329.93	0.00	0.00%
Total Salaries & Wages	914,634.65	1,012,478.00	90.34%
Fringe Benefits			
FICA	66,812.02	74,918.00	89.18%
Medical Insurance	139,503.71	175,187.00	79.63%
Employer-HSA	19,789.03	0.00	0.00%
Life Insurance	1,150.93	1,461.00	78.77%
Unemployment Compensation	3,226.42	3,294.00	97.94%
Retirement	101,019.31	102,545.00	98.51%
Workers Compensation	1,970.91	4,163.00	47.34%
Physicals	329.00	0.00	0.00%
Dental Insurance	11,121.52	15,381.00	72.30%
Disability Insurance	8,831.56	10,656.00	82.87%
Vision Insurance	1,674.25	1,936.00	86.47%
Total Fringe Benefits	355,428.66	389,541.00	91.24%
Agency Operating Expenses			
Advertising	511.23	0.00	0.00%
Membership & Dues	30.00	30.00	100.00%
Total Agency Operating Expenses	541.23	30.00	1,804.10%
Supplies & Materials			
Printing	745.57	400.00	186.39%
Postage	1,013.91	1,910.00	53.08%
Office Supplies	647.28	3,387.00	19.11%
Janitorial Supplies	25.50	0.00	0.00%
Water Tests	38,905.00	41,700.00	93.29%
Food License Fees	8,496.00	9,000.00	94.40%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Temporary Campground Fees	510.00	700.00	72.85%
Program Supplies	1,959.96	9,400.00	20.85%
Other Supplies	1,472.04	5,800.00	25.38%
Fuel Purchases	68.64	1,200.00	5.72%
Total Supplies & Materials	53,843.90	73,497.00	73.26%
Technology Services/Subscriptions			
Computer Maintenance	16,331.35	24,800.00	65.85%
Annual Computer Subscriptions/Licensing	22,843.69	43,200.00	52.87%
Total Technology Services/Subscriptions	39,175.04	68,000.00	57.61%
Equipment Rental/Maintenance			
Vehicle Maintenance and Repairs	1,045.02	0.00	0.00%
Equipment Rental	726.72	0.00	0.00%
Total Equipment Rental/Maintenance	1,771.74	0.00	0.00%
Medical Operating Expenses			
Health Services	610.99	0.00	0.00%
Total Medical Operating Expenses	610.99	0.00	0.00%
Consultant Services			
Consultant Services-Legal	1,150.00	1,775.00	64.78%
Total Consultant Services	1,150.00	1,775.00	64.79%
Contractual Services			
Medical Director	17,421.98	18,500.00	94.17%
Total Contractual Services	17,421.98	18,500.00	94.17%
Communications			
Telephone	2,380.64	2,493.00	95.49%
Cell Phone	2,129.80	4,320.00	49.30%
Data Line	4,397.43	5,098.00	86.25%
Total Communications	8,907.87	11,911.00	74.79%
Travel & Training			
Mileage	60,999.11	70,505.00	86.51%
Meals/Lodging	306.06	0.00	0.00%
Training & Education	795.00	0.00	0.00%
Total Travel & Training	62,100.17	70,505.00	88.08%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

200 - Environmental Health Division

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Space Costs			
Space-Distributed Costs	52,581.69	82,973.00	63.37%
Total Space Costs	52,581.69	82,973.00	63.37%
Distributed Costs - Administrative			
Administration O/H	100,291.82	143,004.00	70.13%
Total Distributed Costs - Administrative	100,291.82	143,004.00	70.13%
Distributive Costs - PH Program & Support			
EH Administration	(523.01)	3.00	(17,433.66)%
Total Distributive Costs - PH Program & Support	(523.01)	3.00	(17,433.67)%
Total Expenditures	1,607,936.73	1,872,217.00	85.88%
Net Revenues/(Expenditures)	(91,090.24)	(3.00)	3,036,341.41%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Fees & Collections			
Private Pay Clinic Fees	5,748.36	119,000.00	4.83%
Clinic Fees-Private Insurance	130,292.30	179,470.00	72.59%
Total Fees & Collections	136,040.66	298,470.00	45.58%
Medicaid/Medicare Revenue			
Medicaid Clinic Fees	158,573.11	176,793.00	89.69%
Clinic Fees - Medicare	198,592.02	385,683.00	51.49%
Managed Health Care Plan	105,554.16	126,300.00	83.57%
WIC Blood Lead Tests	447.81	0.00	0.00%
Total Medicaid/Medicare Revenue	463,167.10	688,776.00	67.24%
Cost Based Reimbursement			
Cost Based Reimbursement	560,658.45	256,734.00	218.38%
Total Cost Based Reimbursement	560,658.45	256,734.00	218.38%
Federal Financial Participation			
Federal Financial Participation	242,036.74	158,667.00	152.54%
Total Federal Financial Participation	242,036.74	158,667.00	152.54%
State Funding (MDHHS-CPBC)			
Prior Year-State Funding	6,972.97	0.00	0.00%
MDHHS - CPBC Categorical Grant	1,187,726.00	1,455,165.00	81.62%
Total State Funding (MDHHS-CPBC)	1,194,698.97	1,455,165.00	82.10%
ESLPHS - DEQ & MDHHS			
ELPHS Funding	236,163.00	36,607.00	645.13%
Total ESLPHS - DEQ & MDHHS	236,163.00	36,607.00	645.13%
Other State Fees/Funding			
Other State Funding	0.00	158,139.00	0.00%
VFC Vaccine Received	10,446.95	35,000.00	29.84%
Non-CPBC Funding/Grants	5,135.48	12,000.00	42.79%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Other State Fees/Funding	15,582.43	205,139.00	7.60%
Local Grants			
Other Local Grants	234,827.95	373,339.00	62.89%
Northern Michigan Health Consortium	125,889.19	0.00	0.00%
Michigan Center for Rural Health	54,941.33	50,176.00	109.49%
Michigan Health Endowment Foundation	164,148.99	105,871.00	155.04%
Leelanau Early Childhood Healthy Futures Grant	712,612.56	801,162.00	88.94%
	22,868.79	10,384.00	220.23%
Total Local Grants	1,315,288.81	1,340,932.00	98.09%
Reimbursement Funds/Charge for Service			
Reimbursed Revenues	74,917.23	0.00	0.00%
Total Reimbursement Funds/Charge for Service	74,917.23	0.00	0.00%
Local Funds			
Local Funds Distributive	490,248.00	692,301.00	70.81%
Local In-Kind	0.00	140,000.00	0.00%
Total Local Funds	490,248.00	832,301.00	58.90%
Total Revenues	4,728,801.39	5,272,791.00	89.68%
Expenditures			
Salaries & Wages			
Salaries	2,220,378.88	2,508,006.00	88.53%
Insurance Payout Earnings	36,450.13	0.00	0.00%
Total Salaries & Wages	2,256,829.01	2,508,006.00	89.98%
Fringe Benefits			
FICA	161,832.33	185,174.00	87.39%
Medical Insurance	337,621.38	496,897.00	67.94%
Employer-HSA	59,907.47	0.00	0.00%
Life Insurance	2,514.21	3,611.00	69.62%
Unemployment Compensation	8,444.58	8,139.00	103.75%
Retirement	249,126.91	253,457.00	98.29%
Workers Compensation	5,033.10	10,120.00	49.73%
Physicals	429.00	0.00	0.00%
Dental Insurance	29,114.07	38,012.00	76.59%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Disability Insurance	21,006.56	26,342.00	79.74%
Vision Insurance	4,292.68	4,783.00	89.74%
Total Fringe Benefits	879,322.29	1,026,535.00	85.66%
Agency Operating Expenses			
Advertising	4,584.03	700.00	654.86%
Membership & Dues	3,672.86	1,264.00	290.57%
Grant Expenses	44.16	0.00	0.00%
Total Agency Operating Expenses	8,301.05	1,964.00	422.66%
Supplies & Materials			
Printing	2,756.96	3,932.00	70.11%
Postage	1,429.69	3,442.00	41.53%
Office Supplies	1,065.31	1,550.00	68.72%
Program Supplies	55,380.96	85,918.00	64.45%
Other Supplies	11,339.31	3,700.00	306.46%
Fuel Purchases	51.68	0.00	0.00%
Clinic Supplies	138,020.41	514,901.00	26.80%
VFC Vaccine Received	10,446.95	35,000.00	29.84%
Total Supplies & Materials	220,491.27	648,443.00	34.00%
Technology Services/Subscriptions			
Licensing Fees	248.00	0.00	0.00%
Computer Maintenance	46,436.02	59,500.00	78.04%
Subscriptions	1,097.33	0.00	0.00%
Annual Computer Subscriptions/Licensing	68,430.42	68,380.00	100.07%
Total Technology Services/Subscriptions	116,211.77	127,880.00	90.88%
Equipment Rental/Maintenance			
Equipment Maintenance & Repairs	311.40	0.00	0.00%
Vehicle Maintenance and Repairs	4.00	0.00	0.00%
Total Equipment Rental/Maintenance	315.40	0.00	0.00%
Medical Operating Expenses			
Medical Waste Disposal	855.54	500.00	171.10%
Health Services	17.67	0.00	0.00%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

910 - Personal Health Division

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Medical Operating Expenses	873.21	500.00	174.64%
Consultant Services			
Consultant Services-Legal	1,350.00	0.00	0.00%
Other Consultant Services	18.84	0.00	0.00%
Total Consultant Services	1,368.84	0.00	0.00%
Contractual Services			
Medical Director	40,651.23	53,500.00	75.98%
Other Contractual	16,570.21	208,595.00	7.94%
Total Contractual Services	57,221.44	262,095.00	21.83%
Communications			
Telephone	6,698.98	5,997.00	111.70%
Cell Phone	14,912.81	22,380.00	66.63%
Data Line	8,846.87	13,287.00	66.58%
Total Communications	30,458.66	41,664.00	73.11%
Travel & Training			
Mileage	51,374.43	68,500.00	74.99%
Meals/Lodging	7,972.44	13,684.00	58.26%
Training & Education	10,008.00	35,250.00	28.39%
Total Travel & Training	69,354.87	117,434.00	59.06%
Space Costs			
Janitorial Services	557.08	0.00	0.00%
Space-Distributed Costs	146,344.69	176,401.00	82.96%
BLDHD Rent	500.00	0.00	0.00%
Total Space Costs	147,401.77	176,401.00	83.56%
Distributed Costs - Administrative			
Administration O/H	247,290.46	355,719.00	69.51%
Total Distributed Costs - Administrative	247,290.46	355,719.00	69.52%
Distributive Costs - PH Program & Support			
PH Administration	523.01	17,050.00	3.06%
Total Distributive Costs - PH Program & Support	523.01	17,050.00	3.07%
Total Expenditures	4,035,963.05	5,283,691.00	76.39%
Net Revenues/(Expenditures)	692,838.34	(10,900.00)	(6,356.31)%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Revenues			
Reimbursement			
Funds/Charge for Service			
Reimbursed Revenues	4,419.90	2,131.00	207.40%
Total Reimbursement	4,419.90	2,131.00	207.41%
Funds/Charge for Service			
Rents Collected			
Rents Collected	246,817.20	261,192.00	94.49%
Total Rents Collected	246,817.20	261,192.00	94.50%
Total Revenues	251,237.10	263,323.00	95.41%
Expenditures			
Salaries & Wages			
Salaries	8,385.76	11,259.00	74.48%
Insurance Payout	73.00	0.00	0.00%
Earnings			
Total Salaries & Wages	8,458.76	11,259.00	75.13%
Fringe Benefits			
FICA	606.91	767.00	79.12%
Medical Insurance	1,025.41	562.00	182.45%
Employer-HSA	165.54	0.00	0.00%
Life Insurance	8.27	15.00	55.13%
Unemployment	21.43	34.00	63.02%
Compensation			
Retirement	919.94	1,055.00	87.19%
Workers Compensation	17.05	43.00	39.65%
Dental Insurance	110.86	157.00	70.61%
Disability Insurance	75.36	109.00	69.13%
Vision Insurance	15.46	20.00	77.30%
Total Fringe Benefits	2,966.23	2,762.00	107.39%
Supplies & Materials			
Office Supplies	257.47	100.00	257.47%
Janitorial Supplies	3,213.51	5,787.00	55.52%
Water Tests	1,314.62	2,500.00	52.58%
Other Supplies	539.55	4,900.00	11.01%
Total Supplies & Materials	5,325.15	13,287.00	40.08%
Technology			
Services/Subscriptions			
Computer Maintenance	0.00	800.00	0.00%
Annual Computer	432.00	900.00	48.00%
Subscriptions/Licensing			

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Total Technology Services/Subscriptions	432.00	1,700.00	25.41%
Equipment Rental/Maintenance			
Equipment Maintenance & Repairs	660.52	0.00	0.00%
Equipment	10,808.00	11,000.00	98.25%
Total Equipment Rental/Maintenance	11,468.52	11,000.00	104.26%
General Liability Insurance			
Insurance	4,217.62	5,000.00	84.35%
Total General Liability Insurance	4,217.62	5,000.00	84.35%
Consultant Services			
Other Consultant Services	81.88	0.00	0.00%
Total Consultant Services	81.88	0.00	0.00%
Contractual Services			
Other Contractual	3,211.07	0.00	0.00%
Total Contractual Services	3,211.07	0.00	0.00%
Communications			
Telephone	661.71	1,102.00	60.04%
Data Line	20.84	53.00	39.32%
Total Communications	682.55	1,155.00	59.10%
Travel & Training			
Mileage	17.29	105.00	16.46%
Total Travel & Training	17.29	105.00	16.47%
Space Costs			
Space-Electric	36,168.27	45,000.00	80.37%
Space-Gas	1,562.78	2,500.00	62.51%
Janitorial Services	100,461.11	101,100.00	99.36%
Snow Removal	13,485.00	12,000.00	112.37%
Loan Payments	53,735.00	61,000.00	88.09%
Space-Distributed Costs	(184,599.04)	(162,086.00)	113.88%
Space-Grounds & Building Maintenance	58,931.84	67,000.00	87.95%
BLDHD Rent	133,719.44	76,032.00	175.87%
Total Space Costs	213,464.40	202,546.00	105.39%
Building Costs			
Capital Outlay Local	0.00	13,794.00	0.00%
Total Building Costs	0.00	13,794.00	0.00%

Benzie Leelanau District Health Department

Revenues & Expenditures by Program - BOH Monthly Financials - Unposted Transactions Included In Report

995 - Resource Centers

From 10/1/2025 Through 8/31/2026

	Current Period Actual	Total Budget	% of Budget Spent
Distributed Costs - Administrative			
Administration O/H	911.63	1,466.00	62.18%
Total Distributed Costs - Administrative	911.63	1,466.00	62.18%
Total Expenditures	251,237.10	264,074.00	95.14%
Net Revenues/(Expenditures)	0.00	(751.00)	0.00%

**Benzie Leelanau District Health Department
Accounts Receivable and Prepaid Expenses
as of August 31, 2026**

Due from Michigan Department of Environmental Quality:

Type II	<u><u>\$260,935</u></u>
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Due from State of Michigan:

2024 Cost Based Reimbursement	93160
2025 Cost Based Reimbursement	0
2026 Cost Based Reimbursement	129854
2023 Federal Finance Participation	4435
2024 Federal Finance Participation	50,832
2025 Federal Finance Participation	(189,158)
2026 Federal Finance Participation	(122,020)
	<u><u></u></u>
Total	<u><u>(32,897)</u></u>

Due from Michigan Department of Community Health:

CPBC	<u><u>(1,072)</u></u>
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Due from Other Units of Government:

Regional Grants	109,619
	<u><u>109,619</u></u>

Rents Due - Benzie Building:

Catholic Human Services	0
NMHSI	0.00
Centra Wellness Network	0
Auditor Adjustment to Lease Receivable	12,464
	<u><u></u></u>
Total	<u><u>12,464</u></u>

Prepaid Expenses:

Prepaid Insurances	<u><u>10,775</u></u>
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CPBC Pullbacks	\$111,978
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Benzie-Leelanau District Health Department
Statement of Assets and Liabilities
as of August 31, 2026

ASSETS:

Cash - Checking and Savings	2,347,360
Imprest Cash	565
A/R - PH Revenue	0
Appropriations Due - Benzie	111,794
Appropriations Due - Leelanau	144,991
Due from DEQ	260,935
Due from State of Michigan	(32,896)
Due from MDCH	(1,072)
Due from Other Government Units	(109,619)
Rents Due - Benzie	12,464
Prepaid Expenses	661,512
Total Assets	3,396,035

LIABILITIES AND FUND BALANCE:

Accounts Payable	764,897
Accrued Wages	549,442
Deferred Family Planning Revenues	
Deferred Medicaid Revenues	0
Other Deferred Revenues	(111,978)
Fund Balance:	
Unassigned	1,238,763
Assigned	306,342
Non-Spendable	46,821
Committed	
Restricted	
Medicaid Payment Holding	
Current Year	601,748
Total Liabilities and Fund Balance	3,396,035

(0)

Benzie-Leelanau District Health Department
FY 2026 Draft Budget
10/1/2025 - 9/30/2026

	FY 26 Proposed Amended Budget	FY 26 Budget	Difference
Revenue			
Fees & Collections	\$864,457	\$1,013,327	(\$148,870)
Private Pay Clinic Fees	86000	119000	(33,000)
Clinic Fees - Private Insurance	71500	179470	(107,970)
Campground Trailer Parks	6757	6757	0
Food Licenses	125000	125000	0
Sewage Permits	183000	198000	(15,000)
Well Permits	105000	115000	(10,000)
Tattoo/Body Art Fees	0	0	0
Land Evaluations/Site Surveys	55000	55000	0
Mortgage Evaluations	232000	215000	17,000
Radon Test Kits	200	100	100
Medicaid/Medicare Revenue	517800	688776	(170,976)
Medicaid Clinic Fees	197240	176793	20,447
Medicare Clinic Fees	200560	385683	(185,123)
WIC Blood Lead Tests	0	0	0
Managed Health Care Plan	120000	126300	(6,300)
Cost Based Reimbursement	601128	256734	344,394
Federal Financial Participation	201194	158668	42,526
Prior Year Funding	4321	0	
State Funding	2576705	2542440	34,265
MDHHS - CPBC	1402786	1455165	(52,379)
CPBC - Fee for Service	12000	12000	0
ELPHS - EGLE & MDHHS	815932	594649	221,283
EGLE Type II Grant	173798	173798	0
MDHHS License Facilities	3458	3958	(500)
Swimming Pools	6582	6582	0
Septage Licensing	5703	5703	0
VFC Vaccine Received	25000	35000	(10,000)
Other State Funding	131446	255585	(124,139)
Local Grants	1646649	1340932	305,717
Other Local Grants	420808	373339	47,469
Northern Michigan Health Consortium	270838	0	270,838
Michigan Center for Rural Health	55000	50176	4,824
Michigan Health Endowment Foundation	134000	105871	28,129
Leelanau Early Childhood Mileage	743133	801162	(58,029)
Healthy Futures - Munson	22869	10384	12,485
Reimbursed Funds/Charge for Service	24000	10132	13,868
Food Courses	5,000	7500	(2,500)
Charge for Service	0	0	0
Expense Reimbursement	19,000	2632	16,368
Rents Collected	285635	261192	24,443
Interest	72000	72000	0
Local Funds	769323	769323	0
In-Kind Match	140000	140000	0
County Appropriations	629323	629323	0
Capital Contingency Fund			0
Revenue Total	\$7,563,212	\$7,113,524	449,688

Benzie-Leelanau District Health Department
FY 2026 Draft Budget
10/1/2025 - 9/30/2026

	FY 26 Proposed Amended Budget	FY 26 Budget	Difference
Expense			
Salaries & Wages	\$3,947,748	\$3,876,149	71,599
Fringe Benefits	\$1,531,735	1499053	32,682
FICA	284362	286295	(1,933)
Medical Insurance/Employer HAS	710991	679883	31,108
Life Insurance	5676	5583	93
Unemployment Compensation	13299	12584	715
Retirement	402358	391880	10,478
Workers Compensation	16234	15739	495
Physicals	765	200	565
Dental Insurance	49303	58770	(9,467)
Disability Insurance	41615	40727	888
Vision Insurance	7131	7392	(261)
Agency Operating Expenses	\$16,204	8494	7,710
Advertising	6900	2200	4,700
Membership & Dues	9239	6294	2,945
Bank Fees	20	0	20
Grant Expenses	45	0	45
Supplies & Materials	\$622,944	757997	(135,053)
Printing	10067	7832	2,235
Postage	6235	8352	(2,117)
Office Supplies	15843	9107	6,736
Janitorial Supplies	6605	5787	818
Water Tests	51000	44200	6,800
Food License Fees	9200	9000	200
Temporary Campground Fees	700	700	0
Program Supplies	130960	104318	26,642
Other Supplies	59519	17400	42,119
Fuel Supplies	1025	1400	(375)
Clinic Supplies	306790	514901	(208,111)
VFC Vaccine Received	25000	35000	(10,000)
Technology Services/Subscriptions	\$291,972	220268	71,704
Licensing Fees	\$300	0	
Subscriptions	\$3,175	500	
Computer Maintenance	122178	92200	29,978
Annual Computer Subscriptions/Licensing Fees	166319	127568	38,751
Equipment Rental/Maintenance	\$20,000	14900	5,100
Vehicle Maintenance & Repairs	2600	0	2,600
Equipment Maintenance	0	0	
Equipment	11000	11000	
Equipment Rental	6400	3900	2,500
Medical Operating Exenses	\$1,835	500	1,335
General Liability Insurance	\$50,000	50000	0
Consultant Services	\$15,500	17275	(1,775)
Audit	8000	8000	0
Legal	4900	6775	(1,875)
Other Services	2600	2500	100

Benzie-Leelanau District Health Department
FY 2026 Draft Budget
10/1/2025 - 9/30/2026

	FY 26 Proposed Amended Budget	FY 26 Budget	Difference
Contractual Services	\$346,125	274580	71,545
Medical Director	66000	49691	16,309
Health Officer	0	22309	(22,309)
HDNWM Data Management	0	0	0
Per Diem	550	2880	(2,330)
Other Contractual	278575	198700	79,875
Website Maintenance	1000	1000	0
Communications	\$58,393	57029	1,364
Telephone	10816	10345	471
Cell Phone	26805	26700	105
Data Line	20772	19984	788
Travel	\$184,858	193844	(8,986)
Mileage	157850	144160	13,690
Meals/Lodging	14858	14434	424
Training & Education	12150	35250	(23,100)
Space Costs	\$515,440	483940	31,500
Electric	45000	45000	0
Gas	2500	2500	0
Janitorial Services	114600	101100	13,500
Snow Removal	13500	12000	1,500
Loan Payments	61000	61000	0
Distributed Costs	126489	-162086	288,575
Grounds & Building Maintenance	72000	67000	5,000
BLDHD Rent	80351	357426	(277,075)
Capital Outlay - Local	13794	13794	0
Distributed Costs	\$0	17404	(17,404)
Administration IDC	0	239	(239)
EH Program IDC	0	0	0
PH Administration IDC	0	17165	(17,165)
General Nursing IDC	0	0	0
Expense Total	\$7,616,548	\$7,485,227	131,321

Fund Balance (\$53,336) (\$371,703)

TOTAL **\$0**

Benzie-Leelanau District Health Department
FY 2027 Draft Budget
10/1/2026 - 9/30/2027

	FY 27 Proposed Budget	FY 26 Amended Budget	Difference
Revenue			
Fees & Collections	\$903,725	\$864,457	\$39,268
Private Pay Clinic Fees	86000	86000	0
Clinic Fees - Private Insurance	95500	71500	24,000
Campground Trailer Parks	7900	6757	1,143
Food Licenses	128125	125000	3,125
Sewage Permits	189000	183000	6,000
Well Permits	108000	105000	3,000
Tattoo/Body Art Fees	0	0	0
Land Evaluations/Site Surveys	50000	55000	(5,000)
Mortgage Evaluations	239000	232000	7,000
Radon Test Kits	200	200	0
Medicaid/Medicare Revenue	476020	517800	(41,780)
Medicaid Clinic Fees	197240	197240	0
Medicare Clinic Fees	200280	200560	(280)
WIC Blood Lead Tests	0	0	0
Managed Health Care Plan	78500	120000	(41,500)
Cost Based Reimbursement	661170	601128	60,042
Federal Financial Participation	145150	201194	(56,044)
Prior Year Funding	0	4321	
State Funding	2704720	2576705	128,015
MDHHS - CPBC	1523818	1402786	121,032
CPBC - Fee for Service	8000	12000	(4,000)
ELPHS - EGLE & MDHHS	837726	815932	21,794
EGLE Type II Grant	187644	173798	13,846
MDHHS License Facilities	3458	3458	0
Swimming Pools	5025	6582	(1,557)
Septage Licensing	4430	5703	(1,273)
VFC Vaccine Received	35000	25000	10,000
Other State Funding	99619	131446	(31,827)
Local Grants	1652784	1646649	6,135
Other Local Grants	157374	42808	114,566
Northern Michigan Health Consortium	598363	270838	327,525
Michigan Center for Rural Health	15197	55000	(39,803)
Michigan Health Endowment Foundation	13549	134000	(120,451)
Leelanau Early Childhood Mileage	868301	743133	125,168
Healthy Futures - Munson	0	22869	(22,869)
Reimbursed Funds/Charge for Service	9500	24000	(14,500)
Food Courses	8,500	5000	3,500
Charge for Service	0	0	0
Expense Reimbursement	1,000	19000	(18,000)
Rents Collected	300000	285635	14,365
Interest	65000	72000	(7,000)
Local Funds	774767	769323	5,444
In-Kind Match	140000	140000	0
County Appropriations	634767	629323	5,444
Capital Contingency Fund			0
Revenue Total	\$7,692,837	\$7,563,212	129,625

Benzie-Leelanau District Health Department
FY 2027 Draft Budget
10/1/2026 - 9/30/2027

	FY 27 Proposed Budget	FY 26 Amended Budget	Difference
Expense			
Salaries & Wages	\$4,030,931	\$3,947,748	83,183
Fringe Benefits	\$1,642,260	1531734	110,526
FICA	298364	284362	14,002
Medical Insurance/Employer HAS	782637	710991	71,646
Life Insurance	5610	5676	(66)
Unemployment Compensation	12400	13299	(899)
Retirement	425286	402358	22,928
Workers Compensation	17053	16234	819
Physicals	200	765	(565)
Dental Insurance	53351	49303	4,048
Disability Insurance	39686	41615	(1,929)
Vision Insurance	7673	7131	542
Agency Operating Expenses	\$7,639	16204	(8,565)
Advertising	1500	6900	(5,400)
Membership & Dues	6139	9239	(3,100)
Bank Fees	0	20	(20)
Grant Expenses	0	45	(45)
Supplies & Materials	\$505,361	622944	(117,583)
Printing	8970	10067	(1,097)
Postage	6214	6235	(21)
Office Supplies	8977	15843	(6,866)
Janitorial Supplies	21000	6605	14,395
Water Tests	57600	51000	6,600
Food License Fees	10000	9200	800
Temporary Campground Fees	700	700	0
Program Supplies	92650	130960	(38,310)
Other Supplies	17750	59519	(41,769)
Fuel Supplies	1400	1025	375
Clinic Supplies	255100	306790	(51,690)
VFC Vaccine Received	25000	25000	0
Technology Services/Subscriptions	\$251,807	291972	(40,165)
Licensing Fees	\$0	300	(300)
Subscriptions	\$2,750	3175	(425)
Computer Maintenance	105450	122178	(16,728)
Annual Computer Subscriptions/Licensing Fees	146357	166319	(19,962)
Equipment Rental/Maintenance	\$20,900	20000	900
Vehicle Maintenance & Repairs	2000	2600	(600)
Equipment Maintenance	0	0	
Equipment	15000	11000	
Equipment Rental	3900	6400	(2,500)
Medical Operating Exenses	\$1,000	1835	(835)
General Liability Insurance	\$50,000	50000	0
Consultant Services	\$17,275	15500	1,775
Audit	8000	8000	0
Legal	6775	4950	1,825
Other Services	2500	2600	(100)

Benzie-Leelanau District Health Department
FY 2027 Draft Budget
10/1/2026 - 9/30/2027

	FY 27 Proposed Budget	FY 26 Amended Budget	Difference
Contractual Services	\$544,320	346125	198,195
Medical Director	67985	66000	1,985
Health Officer	0	0	0
HDNWM Data Management	0	0	0
Per Diem	2880	550	2,330
Other Contractual	472455	278575	193,880
Website Maintenance	1000	1000	0
Communications	\$58,182	58393	(211)
Telephone	13046	10816	2,230
Cell Phone	25410	26805	(1,395)
Data Line	19726	20772	(1,046)
Travel	\$240,953	184858	56,095
Mileage	172923	157850	15,073
Meals/Lodging	13380	14858	(1,478)
Training & Education	54650	12150	42,500
Space Costs	\$589,809	515440	74,369
Electric	46000	45000	1,000
Gas	2500	2500	0
Janitorial Services	128000	114600	13,400
Snow Removal	15000	13500	1,500
Loan Payments	61000	61000	0
Distributed Costs	179859	126489	53,370
Grounds & Building Maintenance	75000	72000	3,000
BLDHD Rent	82450	80351	2,099
Capital Outlay - Local	0	13794	(13,794)
Distributed Costs	\$0	0	0
Administration IDC	0	0	0
EH Program IDC	0	0	0
PH Administration IDC	0	0	(0)
General Nursing IDC	0	0	0
Expense Total	\$7,960,438	\$7,616,548	343,890

Fund Balance (\$267,601) (\$53,336)

TOTAL **\$0**

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
FY 2027 ENVIRONMENTAL HEALTH FEES (Proposed)
Effective November 1, 2026

<u>RU#</u>	<u>SA#</u>		<u>FY 2027</u>
<u>On-Site Sewage</u>			
233	2120	On-Site Sewage(Residential) Permit	380
233	2130	On-Site Sewage (Residential) Permit with Well Permit	350
233	2122	On-Site Sewage (Residential) Permit reduction after Septic Evaluation/Site Survey (purchased within one year)	190
233	2152	On-Site Septic Tank Only Permit (Replacement of or Adding a Tank(s) Only)	155
233	2135	On-Site Sewage Permit, fee exempt, replacement of failed system <5 yrs old	NC
233	2121	On-Site Sewage (Commercial, 1st 1,000 gallons) Permit	510
233	2218	On-Site Sewage (Commercial, 1,001 - 2,000 gallons) charge an additional \$110	110
233	2218	On-Site Sewage Permit (Commercial, 2,001 - 3,000 gallons) charge an additional \$110	
233	2218	On-Site Sewage Permit (Commercial, 3,001 - 4,000 gallons) charge an additional \$110	
233	2218	On-Site Sewage Permit (Commercial, 4,001 - 5,000 gallons) charge an additional \$110	
233	2218	Continue same additional charge pattern for 5,001+ gallons	
233	2136	Residential Review for Remodeling (Field Review)	170
233		Residential Review for Remodeling (Office Review)	85
233	2148	Commercial Review for Remodeling (Field Review)	190
233		Commercial Review for Remodeling (Office Review)	95
233		On-Site Sewage Permit Design Modification (After Initial Permit Issued)	100
233	2139	Board of Appeals Application	495
<u>Alternative Treatment System - Sewage</u>			
237	2350	Alternative Treatment System - Sewage	1050
237	2351	Alternative Treatment System - Within 1 year of Vacant Land Evaluation	900
237	2352	Alternative Treatment System - Yearly Licensing Fee	70
<u>Wells</u>			
241	2123	Well Permit (includes lab fee for water testing)	315
241	2124	Well Permit, with sewage permit (includes lab fee for water testing)	270
243	2131	Well Permit, Type II	550
242	2125	Well Permit, Type III (includes lab fee for water testing)	345
242	2156	Irrigation (non-domestic use) does not require water testing	250
241		Well Repair Permit (includes lab fee for water testing)	160
<u>Subdivision</u>			
281	2209	Subdivision (see below)	1400
281	2210	Each Additional Lot Over 20	60
281	2211	Subdivision, with Municipal Sewer Provided	400
281	2225	Per Hour Charge (per hour charge over 24 hours for subdivisions/site condominiums)	110
<u>Site Survey</u>			
268	2200	Site Survey (Vacant Land Evaluation; reduction in septic fee within 1 year)	350
<u>Food Service</u>			
211	2101	Annual Food License - Full service 0-50 seating (Includes \$30.00 State Fee)	385
211	2111	Annual Food License - Full service 51-100 seating (Includes \$30.00 State Fee)	555
211	2112	Annual Food License - Full service 101+ seating (Includes \$30.00 State Fee)	730
211	2105	Annual Food License - Limited Service/Menu (Includes \$30.00 State Fee)	315
211	2102	Annual Food License - Convention/Conference Center (Includes \$30.00 State Fee)	1365
211	2104	Annual Food License - Tax Exempt/Non-Profit/Education (Includes \$ 5.00 State Fee)	245
211	2108	Annual Food License - Mobile (Includes \$30.00 State Fee)	215
211	2103	Annual Food License Late fee (50% of Permit Fee)	
211	2108	TFU Annual License (Includes \$44 State Fee)	165
211	2108	TFU Each Inspection (2 per year required)	90
211	2108	TFU Non-Profit (Includes \$5 state fee)	120
211	2106	Temporary Food License (Includes \$ 9.00 State Fee)	155
211	2172	Temporary Food License - Site Visit (Non-Hazardous Food) (Includes \$9.00 State Fee)	100
211	2172	Temporary Food License - In Office Visit (Non-Hazardous Food) (Includes \$9.00 State Fee)	65
211	2150	Temporary Non-Profit -(Education/Government) - Initial Permit (Includes \$ 5.00 State Fee)	80
211	2150	Temporary Non-Profit -(Education/Government) Subsequent permits (Includes \$ 5.00 State Fee)	55
211	2172	Temporary Non-Profit Food License- (Non-Hazardous Food) (Includes \$5.00 State Fee)	45
211		Late Temp Food (less than 5 days before event = 1 1/2 x fee/day of event = 2 x fee)	
211	2147	Food Service Plan Review (limited remodel, bar additions, or ventilation hood changes)	240
211	2100	Food Service Plan Review (limited remodeling/limited food service/out of district STFU)	430
211	2116	Food Service Plan Review (extensive or new construction/ full food service)	940
211	2115	Vending - per location (Includes \$ 3.00 State Fee)	55
211	2170	Restaurant change of Ownership Inspection	130
211	2353	Food Safety Class - HD Office	125
211	2354	Food Safety Class - Worksite	140
211	2171	Requested Liquor License Application Inspection	120

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
FY 2027 ENVIRONMENTAL HEALTH FEES (Proposed)
Effective November 1, 2026

MDHHS Facilities

222	2301	MDHHS Partial Inspection (form states type of inspection - water & sewer)	185
222	2302	MDHHS Full Inspection (form state "Full" inspection)	340

Campgrounds

263	2126	Campground Annual Inspection	155
263	2127	Construction Inspection Fee - Minor Alteration/Addition	135
263	2128	Construction Inspection Fee - Major Addition or New Campground	340
263	2129	Temporary Campground Inspection (1-25 sites)	80
263	2129	Temporary Campground Inspection (26-50 sites)	100
263	2129	Temporary Campground Inspection (51-75 sites)	120
263	2129	Temporary Campground Inspection (76- 100 sites)	140
263	2129	Temporary Campground Inspection (101-500 sites)	195
263	2129	Temporary Campground Inspection (501+sites)	255

Tattoo

264	2132	Body Art Inspection	322
264	2228	Body Art Plan Review	198

Swimming Pools

262	2330	Swimming Pool Inspection	130
262	2330	Additional fee per pool/spa (in the same building/enclosure)	45

Septic/Well Evaluations

226	2205	Sewage Evaluation	300
226	2226	Sewage Evaluation (home with previous evaluation or permit since 1/1/90)	195
226	2234	Sewage Evaluation - Holding Tanks Only (credit for digging up/exposing tank lids will not be given)	100
226	2214	Well Evaluation (Includes Coliform Bacteria & Nitrate Tests)	250
226	2227	Well Evaluation (home with previous evaluation or permit since 1/1/90) (Includes Coliform Bacteria & Nitrate Tests)	190
226	2220	Water Sample only (Includes Coliform Bacteria & Nitrate Tests)	140
226		Coliform Bacteria - Retest	50
226		Nitrate - Retest	50
226		Lead Test Sample	25
226		Arsenic Test Sample	32
226	2000	Credit for digging up/exposing tank lids	-75

Radon

252	2320	Radon - Charcoal	15
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Disinternment/Reinternment

205	3000	Disinternment/Reinternment Permit	25
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Miscellaneous

	2207	Permit Renewal (permit good for 2 years)	80
	2222	Permit Transfer	140
	2090	Administrative Fee (Refunds, Report Modifications, etc.)	65
		Revisit/Reinspection Fee	100
		Late Fee (50% of Permit/Evaluation Fee)	

Immunization Fees

October 2026

Vaccine	CPT	Program	Our cost per dose 9/2026	Max Reimbursement 2026	Fee Per Dose
TST/PPD (TB Test)	86580	PP		0	20.00
RSV Nirsevimab/Beyfortus	90381	VFC Only	272.51	678	745.80
Vaccinia (Mpox)	90611	Outbreak	0	0	0.00
Meningococcal B (Bexero)	90620	PP, VFC	237.13	286	314.60
Hep A Adult (Havrix)	90632	PP, AVP	74.43	95	104.50
Hep A Peds (Havrix)	90633	PP, VFC	32.52	45	49.50
Hib (Pedvax)	90647	PP, VFC	31.47	36	39.60
Hib (Act Hib)	90648	PP, VFC		15	16.50
HPV9	90651	PP, VFC, AVP	329	380	418.00
Flu: FluAd 65+ SDS	90653	PP		98	107.80
Flu: Afluria Trivalent Pres. Free	90656	VFC only		23.89	26.28
Flu: Intranasal (Flu Mist)	90660	PP, VFC		30.58	33.64
Flu: Flucelvax SDS	90661	PP		66.57	73.23
Pneumococcal conjugate (PCV20/Prevnar)	90677	PP, VFC	274.6	361	397.10
RSV (Abrysvo)	90678	PP, VFC	294.53	364	400.40
Rotavirus (Rotateq)	90680	PP, VFC	98.82	117	118.70
Kindrix/Quadracel (DTaP/IPV)	90696	PP, VFC	59.19	95	104.50
DTaP/lpw/Hib/Hep B (Vaxelis)	90697	PP, VFC	156.71	148	162.80
DTaP	90700	PP, VFC	27.94	35	38.50
MMR (Merck)	90707	PP, VFC, AVP	98	133	146.30
MMR Priorix)	90707	PP, VFC, AVP	92.41	133	146.30
IPV	90713	PP, VFC, AVP	43.25	54	59.40
Td (Denivac)	90714	PP, VFC		52	57.20
Tdap (Boosterix)	90715	PP, VFC, AVP	48.75	57	62.70
Varicella	90716	PP, VFC	192.12	219	240.90
Meningococcal (Menveo)	90734	PP, VFC	166.75	201	221.10
Hep B adult (Heplisav)	90739	PP, AVP	78.25	188	206.80
Hep B Peds (Engerix)	90744	PP, VFC	19.64	33	36.30
Shingles	90750	PP, AVP	215.5	268	294.80
COVID 19 Moderna (Peds)	91321	PP, VFC	129	173	190.30
COVID 19 Moderna (Adult)	91322	PP	141.8	173	190.30

Vaccine Fees

Current max reimbursement rate + 10%

Administration Fees:

Commercial Insurance: \$32.00
VFC, AVP, Medicaid \$23.03
Self-pay discounted admin Fee: \$23.03
Medicare (G0008, G0009, G0010): \$47.76
COVID (90480): \$61.53

Administration Codes:

90471 - 1st vaccine (except nasal)
90472 - Each additional vaccine (except nasal)
90473 - Use when the only vaccine given is a nasal vaccine
90474 - Use for nasal vaccine given with other vaccines
G0008 - Medicare Flu
G0009 - Medicare Pneumonia
G0010 - Medicare Hep B

VFC Vaccine: Children through age 18 who have Medicaid or are uninsured. Administration fee of \$23.03 per dose. Fee required to be waived if unable to pay. There is no charge for the cost of the vaccine.

Children with private/commercial insurance (not Medicaid): Insurance is billed the Fee per Dose + administration Fee (see above)

AVP: Vaccine for uninsured adults. Must meet eligibility criteria specified for each vaccine. \$23.03 Administration fee must be waived if unable to pay. There is no charge for the cost of the vaccine.

Uninsured adults/Not AVP Eligible: Adults who do not have insurance coverage for vaccines and are not eligible for AVP are charged the Fee Per Dose + a discounted \$23.03 administration fee. If unable to pay, check approval from Personal Health Director must be obtained to waive fees.

Insured Adults (private/Commercial insurance): Insurance is billed the Fee Per Dose + administration fee.

Medicaid: Medicaid is billed the Fee per Dose, + \$23.03 administration fee

Proposed Motion for Annual Staff Meeting

On Friday, December 4th, 2026, Benzie-Leelanau District Health Department will be holding its annual all-staff meeting. This meeting is an opportunity to inform staff about benefits, policies, and important updates. We also include some team-building activities along with breakfast and lunch.

Notifications to the public will be posted at our office locations, website, and on social media. All online resources will be available.

Motion: I move to approve the closure of the BLDHD offices on Friday, December 4, 2026, for the annual staff meeting.

Date: September 23, 2026

To: Benzie-Leelanau District Health Department Board of Health

From: Dan Thorell, Health Officer

Subject: Proposed Office Closures on December 28, 29, 30, 2026

In 2025, BLDHD closed our offices to the public between the Christmas and New Year holidays. This 3-day closure was a boost for staff morale during a time when staffing levels were down due to budget cuts and there was a modest cost of living adjustment in the budget for staff in FY2026. There were no issues during the 2025 closure, and it gave front line staff the chance to take some time off with family. For many of the same reasons as last year, BLDHD administration is proposing to close the offices to the public for the 3 days between the Christmas and New Year holidays in 2026.

During the Christmas and New Year holidays, it has always been difficult from a staffing perspective to juggle requests for time off and cover the front offices and phones. The leadership team is proposing to close the offices to the public between Christmas and New Year to allow staff to freely use their paid time off to spend with family or come to work to catch up on paperwork. Below are some bullet points to consider:

- Client traffic during the Christmas/New Year Holiday period is traditionally low
- This closure period will not affect emergencies or after-hour contact procedures
- The closure period will be communicated well ahead of time with postings at our offices as well as notifications on the BLDHD website and social media
- Clients will be able to utilize online services for scheduling clinic visits and applying for permits and licenses
- As is the case now, there are forms available and a drop box at the EH office locations
- Several local health departments in the state close during the Christmas/New Year Holiday period

Proposed Motion: I move to approve the closure of BLDHD offices to the public on December 28, 29, and 30, 2026, to allow staff the option of using paid time off to support important time with family.



Benzie County Office
6051 Frankfort Hwy, Ste 100
Benzonia, MI 49616
Phone: 231-882-4409
Fax: 231-882-0143

**Leelanau County
Personal Health Office**
7401 E. Duck Lake Rd
Lake Leelanau, MI 49653
Phone: 231-256-0200
Fax: 231-882-0143

**Leelanau County
Environmental Health Office**
8527 E. Government Center Dr.
Suite LL-007
Suttons Bay, MI 49682
Phone: 231-256-0201
Fax: 231-256-0225

www.bldhd.org

Date: August 27, 2026

To: Board of Health

From: Joshua Meyerson, MD, MPH

Re: AAP Policy Statement on Role of School Nurses in Providing Health Services

The American Academy of Pediatrics recently published an updated [policy statement](#) about the essential role of School Nurses in bridging health care and education, and reaffirms the health, safety, and educational benefits that is realized through our agencies school health programs. The AAP strongly endorses the role of full-time nurses in every school. Nationally about 2/3 of schools offer access to full-time nurses with geographic variation as well as the challenges of providing school-based services in rural areas.

School nurses play multifaceted roles: addressing direct care, care coordination, public health, and quality improvement. They manage communicable diseases, chronic conditions, mental health, and emergencies while promoting safe learning environments. Collaboration with primary care providers enhances outcomes for students, families, and communities by addressing shared challenges like the rising prevalence of children and youth with special health care needs, mental health concerns, and health access inequities. School Nurses have a unique vantage point at the intersection of health and education and lend insight into the needs of students and families that can lead to improved outcomes in both academic attainment and overall health.

Health interventions delivered during the school day increase classroom time and attendance. For many students, particularly in rural underserved communities, the school nurse may be the only health care professional they see regularly. School nurses are often among the first adults to notice when something is wrong, such as recognizing that a student's frequent stomachaches or headaches cluster before tests and may warrant evaluation for anxiety; or spotting signs of bullying, social stress, or an unrecognized underlying illness behind repeated office visits. Full-time nurses have the time and training to talk with students, identify concerns, and connect families with appropriate resources, serving as an essential bridge between home, school, and the health care system. For children with chronic conditions such as asthma and diabetes, school nurse services can lead to decreased absences, improved grades, and better self-management.

Our Health Department's investment in School Health is well aligned with national recommendations and supported by current evidence. Continued support helps protect students' health, safety, and readiness to learn.

Benzie-Leelanau District Health Department
Board of Health Meeting – September 23, 2026
Environmental Health Director's Report
Eric Johnston

1. FY 2027 Proposed Environmental Health Fee Schedule

The proposed FY 2027 Environmental Health Fee Schedule, effective November 1, 2026, includes modest adjustments to fees across our Environmental Health programs. A copy of the proposed FY 2027 fee schedule is included for the Board's review.

Key changes include:

- **Simplification of Combined Fees:** The Combined Well/Septic permit and evaluation fees that were included on the FY 2026 schedule have been removed. These combined fees were causing some confusion about which fees applied. If the FY 2027 schedule is approved, staff will develop a quick reference guide for combined permit and evaluation fees to make this information easier for both applicants and staff to understand.
- **On-Site Sewage:** Most residential and commercial sewage permit fees have been adjusted modestly. The schedule also separates field and office remodeling reviews and adds a new fee for sewage permit design modifications made after the initial permit has been issued.
- **Well Program:** Well permit fees have been adjusted modestly, and a new Well Repair Permit has been added for repair work that requires Health Department review and associated water testing.
- **Subdivision and Site Survey:** Subdivision and Site Survey fees have been adjusted modestly. The additional-lot and hourly subdivision charges remain unchanged.
- **Food Service:** Most food service licensing, temporary food licensing, plan review, vending, food safety education, and related inspection fees have been adjusted modestly to keep pace with the cost of providing these services.
- **Campgrounds:** Campground annual inspections, construction inspections, and temporary campground inspection fees have generally been adjusted modestly across the different service categories.
- **Body Art:** Body Art inspection and plan review fees have been adjusted modestly. The separate reinspection fee has been incorporated into the new standardized Revisit/Reinspection Fee.
- **Swimming Pools:** The Swimming Pool Inspection fee has been adjusted, while the additional pool/spa fee remains unchanged.
- **Septic/Well Evaluations:** This section has been reorganized to make a clearer distinction between sewage evaluations, well evaluations, and laboratory testing. The laboratory fee structure has also been updated to better account for the increased cost of obtaining water resamples, including higher travel costs and the staff time involved. Separate fees for coliform and nitrate retesting, as well as lead and arsenic testing, have been added. These changes are intended to bring fees more in line with the actual cost of providing these services and reduce the percentage of local appropriations needed to support the program.
- **Miscellaneous Fees:** Permit renewals, permit transfers, and administrative fees have been brought together under a new Miscellaneous section. A standardized Revisit/Reinspection Fee and a general Late Fee provision have also been added to make the fee structure more consistent across programs.
- **Unchanged Fees:** Several fees remain unchanged, including Alternative Treatment System fees, certain subdivision charges, the additional pool/spa fee, Radon testing, and Disinterment/Reinterment permits.

Overall, the proposed FY 2027 schedule represents a modest adjustment to Environmental Health fees, averaging approximately 4% across comparable fees. The goal is to keep fees reasonable while better reflecting the cost of providing services, improving consistency, and reducing reliance on local appropriations. The removal of the combined fees and the development of a separate quick reference guide should also make the fee structure easier for applicants and staff to navigate.

Thank you,
Eric Johnston
Director of Environmental Health

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT

FY 2026 ENVIRONMENTAL HEALTH FEES

Effective June 1, 2026

RU#	SA#		
		<u>On-Site Sewage</u>	<u>FY 2026</u>
		Combined Well/Septic	605
		Combined Well/Septic after Evaluation / Site Survey (within 1 year of the evaluation or site survey report)	450
233	2160	On-Site Sewage - Late Fee (50% of permit fee)	
233	2130	On-Site Sewage with well	341
233	2120	On-Site Sewage(Residential)	369
233	2152	On-Site Septic Tank Only (Replacement of or Adding a Tank(s) Only)	148
233	2155	On -Site Septic Tank Only after Evaluation (Replacement of or Adding a Tank(s) Only)	74
233	2122	On-Site Sewage reduction after Septic Evaluation/Site Survey (purchased within one year)	186
233	2135	On-Site Sewage, fee exempt, replacement of failed system <5 yrs old	
233	2121	On-Site Sewage (Commercial, 1st 1,000 gallons)	495
233	2218	On-Site Sewage (Commercial, 1,001 - 2,000 gallons) charge an additional \$107	107
233	2218	On-Site Sewage (Commercial, 2,001 - 3,000 gallons) charge an additional \$107	
233	2218	On-Site Sewage (Commercial, 3,001 - 4,000 gallons) charge an additional \$107	
233	2218	On-Site Sewage (Commercial, 4,001 - 5,000 gallons) charge an additional \$107	
233	2218	Continue same additional charge pattern for 5,001+ gallons	
233	2136	Residential Review for Remodeling	166
233	2148	Commercial Review for Remodeling	182
233	2139	Board of Appeals Application	485
233	2207	Permit Renewal (permit good for 2 years)	77
233	2222	Permit Transfer	138
233	2153	Reinspection Fee - On-Site Sewage	97
233	2090	Administrative fee for refund request (no refund if work completed)	60
		<u>Alternative Treatment System - Sewage</u>	
237	2350	Alternative Treatment System - Sewage	1050
237	2351	Alternative Treatment System - Within 1 year of Vacant Land Evaluation	900
237	2352	Alternative Treatment System - Yearly Licensing Fee	70
		<u>Wells</u>	
241	2161	Well Permit - Late Fee (50% of permit fee)	
241	2123	Well Permit (includes lab fee for water testing)	305
241	2124	Well Permit, with septic (includes lab fee for water testing)	264
243	2131	Well Permit, Type II	541
242	2125	Well Permit, Type III (includes lab fee for water testing)	336
242	2156	Irrigation (non-domestic use) does not require water testing	245
241	2154	Reinspection Fee - Well	97
241	2090	Administrative fee for refund request (no refund if work completed)	60
		<u>Subdivision</u>	
281	2209	Subdivision (see below)	1350
281	2210	Each Additional Lot Over 20	60
281	2211	Subdivision, with Municipal Sewer Provided	393
281	2225	Per Hour Charge (See note at bottom of schedule)	110
		<u>Site Survey</u>	
268	2200	Site Survey (Vacant Land Evaluation; reduction in septic fee within 1 year)	335
268	2203	Site Survey initial revisit fee	97
268	2204	Site Survey subsequent revisit fee	112
205	2090	Administrative fee for refund request (no refund if work completed)	60
		<u>Food Service</u>	
211	2101	Annual Food License - Full service 0-50 seating (Includes \$30.00 State Fee)	377
211	2111	Annual Food License - Full service 51-100 seating (Includes \$30.00 State Fee)	545
211	2112	Annual Food License - Full service 101+ seating (Includes \$30.00 State Fee)	713
211	2105	Annual Food License - Limited Service/Menu (Includes \$30.00 State Fee)	305
211	2102	Annual Food License - Convention/Conference Center (Includes \$30.00 State Fee)	1361
211	2104	Annual Food License - Tax Exempt/Non-Profit/Education (Includes \$ 5.00 State Fee)	240
211	2108	TFU Annual License (Includes \$44 State Fee)	162
211	2108	TFU Each Inspection (2 per year required)	90
211	2108	TFU Non-Profit (Includes \$5 state fee)	120
211	2108	Annual Food License - Mobile (Includes \$30.00 State Fee)	209
211	2103	Annual Food License Late fee (50% of Permit Fee)	
211	2106	Temporary Food License (Includes \$ 9.00 State Fee)	148
211	2172	Temporary Food License - Site Visit (Non-Hazardous Food) (Includes \$9.00 State Fee)	97
211	2172	Temporary Food License - In Office Visit (Non-Hazardous Food) (Includes \$9.00 State Fee)	61
211	2172	Temporary Non-Profit Food License- (Non-Hazardous Food) (Includes \$5.00 State Fee)	41

BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT

FY 2026 ENVIRONMENTAL HEALTH FEES

Effective June 1, 2026

Food Service (Continued)

211	2150	Temporary Non-Profit -(Education/Government) - Initial Permit (Includes \$ 5.00 State Fee)	76
211	2150	Temporary Non-Profit -(Education/Government) Subsequent permits (Includes \$ 5.00 State Fee)	51
211		Late Temp Food (less than 5 days before event = 1 1/2 x fee/day of event = 2 x fee)	
211	2147	Food Service Plan Review (limited remodel, bar additions, or ventilation hood changes)	235
211	2100	Food Service Plan Review (limited remodeling/limited food service/out of district STFU)	418
211	2116	Food Service Plan Review (extensive or new construction/ full food service)	918
211	2115	Vending - per location (Includes \$ 3.00 State Fee)	51
211	2113	Reinspection fee, initial reinspection	97
211	2114	Reinspection fee, subsequent	112
211	2170	Restaurant change of Ownership Inspection	128
211	2353	Food Safety Class - HD Office	122
211	2354	Food Safety Class - Worksite	133
211	2171	Requested Liquor License Application Inspection	115

MDHHS Facilities

222	2301	Partial Inspection (form states type of inspection - water & sewer)	178
222	2302	Full Inspection (form state "Full" inspection)	326
222	2304	MDHHS Reimbursed Partial	
222	2305	MDHHS Reimbursed Full	

Campgrounds

263	2162	Campground Fee - Late Fee (50% of Permit Fee)	
263	2126	Campground Fee	148
263	2127	Construction Fee - Minor Alteration/Addition	128
263	2128	Construction Fee - Major Addition or New Campground	332
263	2129	Temporary Campground Inspection (1-25 sites)	78
263	2129	Temporary Campground Inspection (26-50 sites)	96
263	2129	Temporary Campground Inspection (51-75 sites)	116
263	2129	Temporary Campground Inspection (76- 100 sites)	133
263	2129	Temporary Campground Inspection (101-500 sites)	190
263	2129	Temporary Campground Inspection (501+sites)	246

Tattoo

264	2132	Body Art Inspection	316
264	2228	Body Art Plan Review	194
264	2229	Body Art Reinspection	97

Swimming Pools

262	2163	Swimming Pool Inspection - Late Fee (50% of Permit Fee)	
262	2330	Swimming Pool Inspection	125
262	2330	Additional fee per pool/spa (in the same building/enclosure)	45

Septic/Well Evaluations

		Combined Well/Septic	520
226	2164	Late Fee (50% of Evaluation Fee)	
226	2205	Sewage Evaluation	281
226	2000	Credit for digging up/exposing tank lids	-75
226	2226	Sewage Evaluation (home with previous evaluation or permit since 1/1/90)	184
226	2234	Sewage Evaluation - Holding Tanks Only (credit for digging up/exposing tank lids will not be given)	87
226	2212	Sewage/Well Evaluation, (home with previous s/w eval or approved sewage permit since 01/01/90)	331
226	2213	Sewage/Well Evaluation, holding tanks (credit for digging up/exposing tank lids will not be given)	265
226	2214	Water Evaluation (add lead \$25.00 / add arsenic \$32.00)	239
226	2227	Water Evaluation (home with previous evaluation or permit since 1/1/90)	181
226	2220	Water Sample only (add lead \$25.00 / add arsenic \$32.00)	129
226	2223	Sewage/Well Reinspection Fee	97

Radon

252	2320	Radon - Charcoal	15
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Disinternment/Reinternment

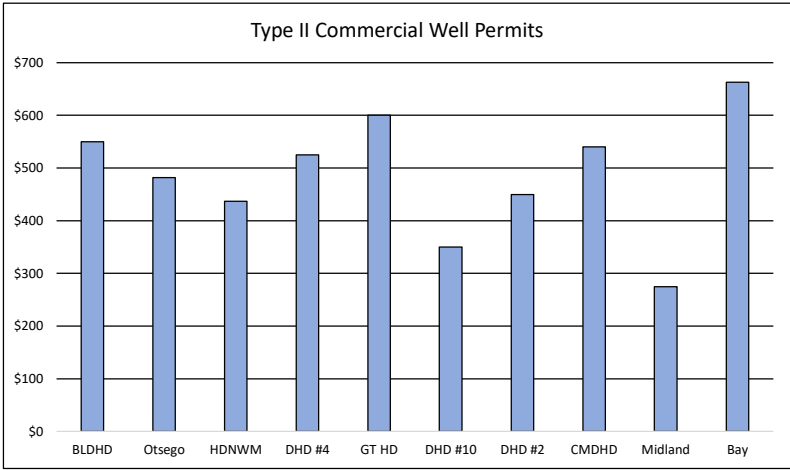
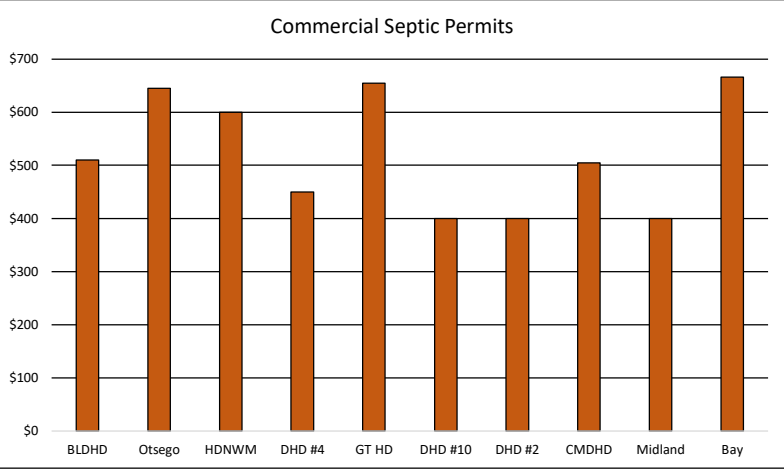
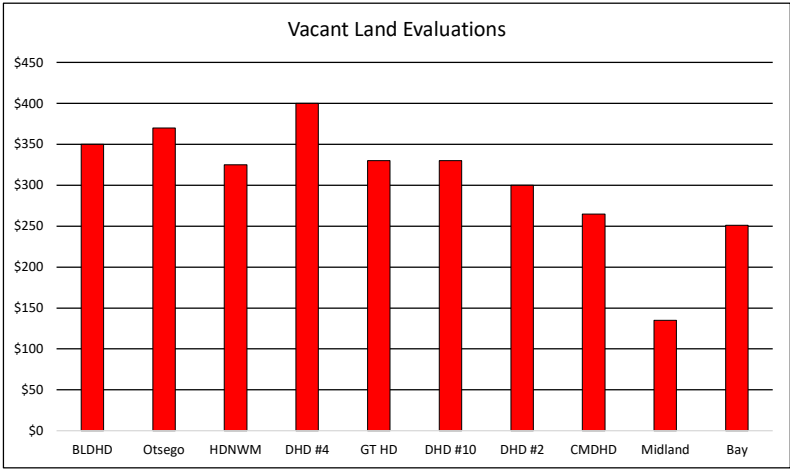
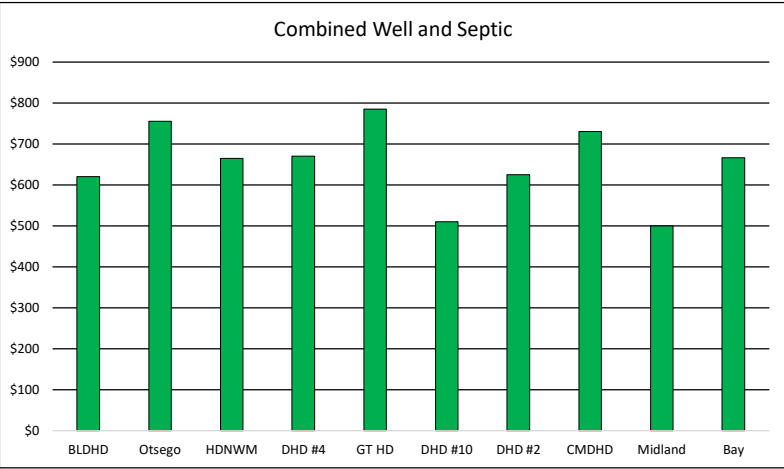
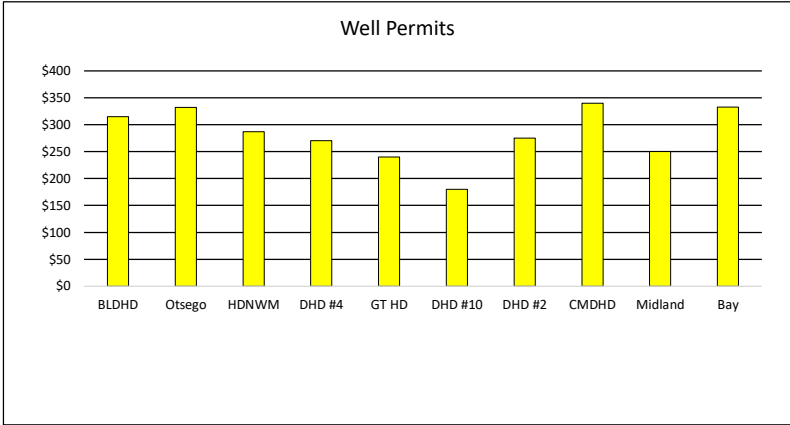
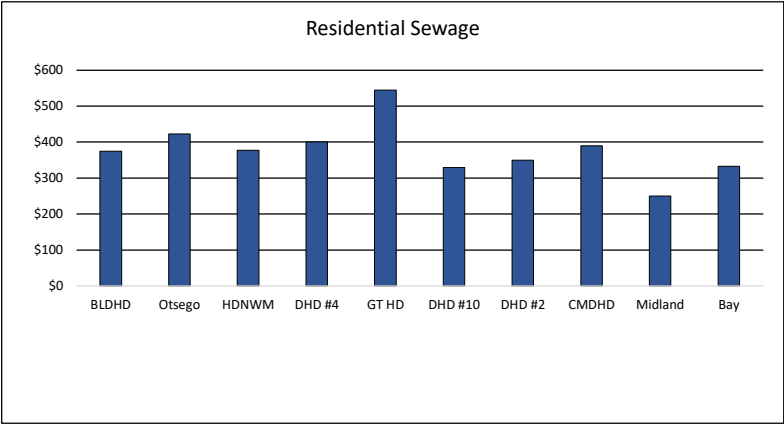
205	3000	Disinternment/Reinternment Permit	25
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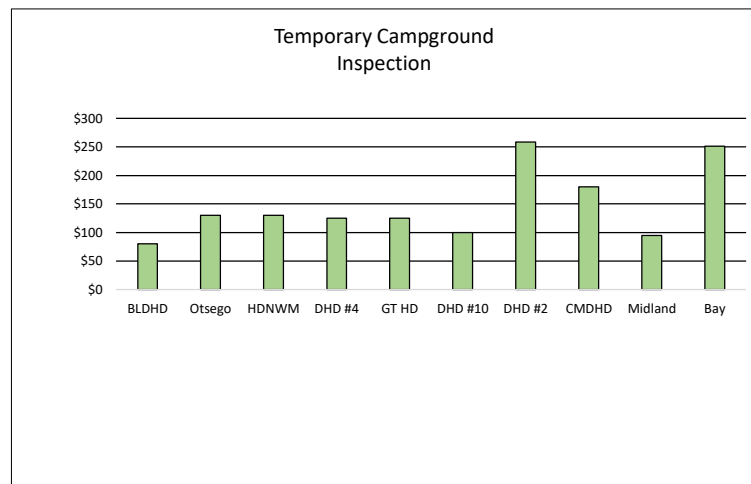
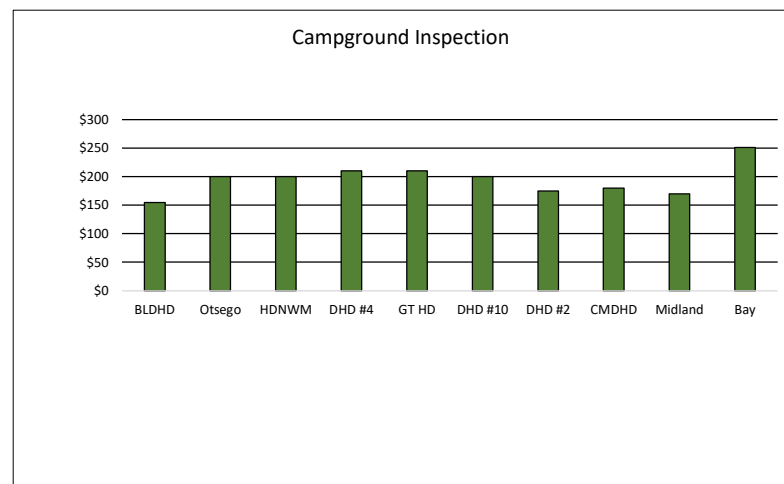
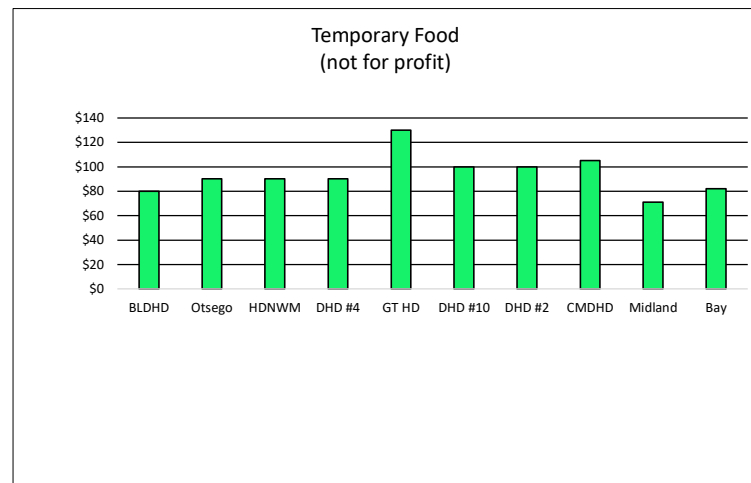
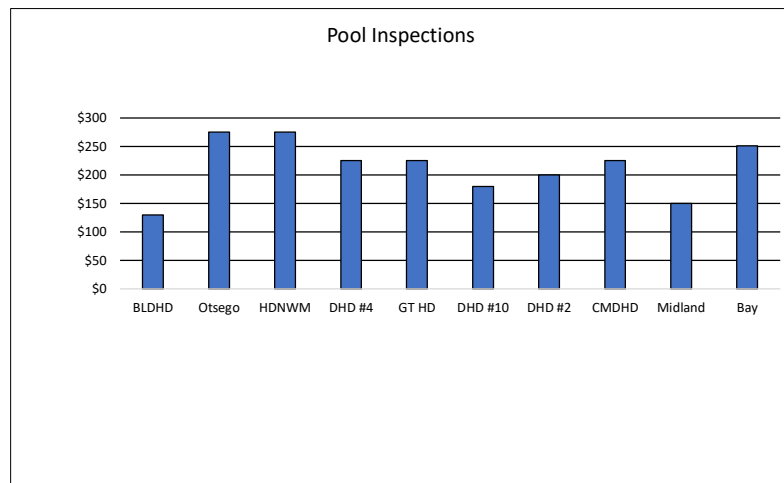
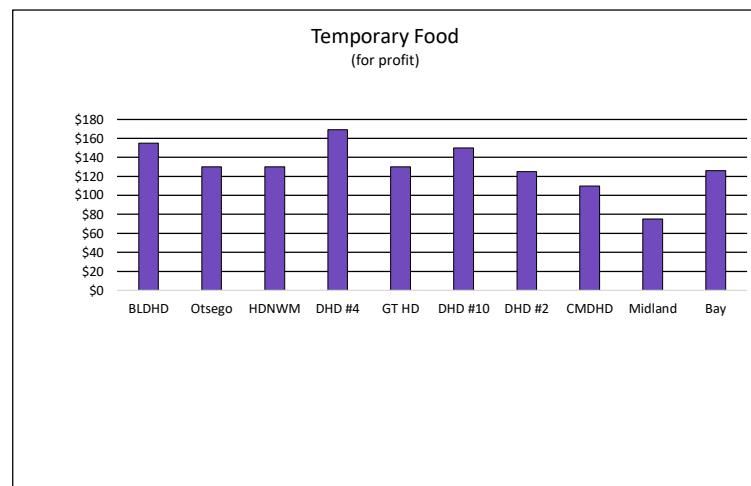
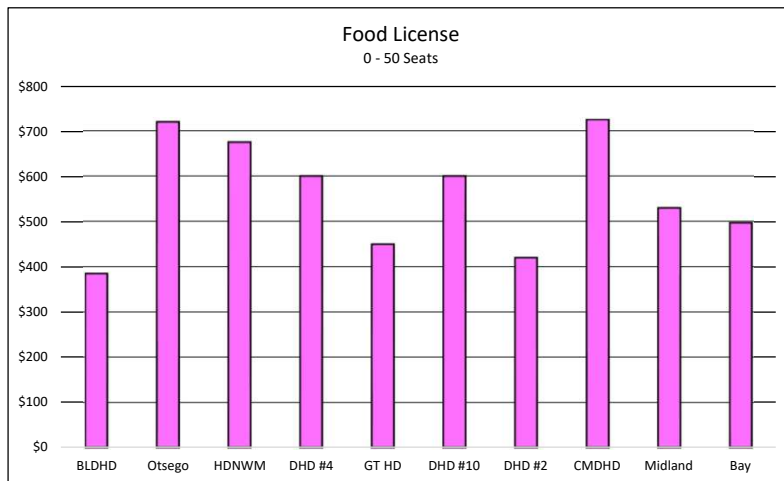
Lead Testing

205	2326	Lead test pack - 2 pack	7
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NOTE: Subdivision Hourly Rate Breakdown

\$281		per hour charge over 24 hours for subdivisions/site condominiums	110
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Fee Type	BLDHD	HDNWM	% Dif BLDHD	Otsego	% Dif BLDHD	DHD #4	% Dif BLDHD	GT HD	% Dif BLDHD	DHD #10	% Dif BLDHD	DHD #2	% Dif BLDHD	CMDHD	% Dif BLDHD	Midland	% Dif BLDHD	Bay	% Dif BLDHD	% Dif BLDHD Combined	Avg Fee
Res. Sewage	\$375.00	\$378.00	-0.53%	\$423.00	-8.18%	\$400.00	-4.35%	\$545.00	-26.25%	\$330.00	8.33%	\$350.00	4.55%	\$390.00	-2.63%	\$250.00	25.00%	\$333.00	7.76%	-0.47%	\$377.40
Tank Only	\$150.00	\$268.00	-41.55%	\$268.00	-41.55%	\$229.00	-29.87%	\$160.00	-4.35%	\$250.00	-36.36%	\$200.00	-20.00%	\$315.00	-53.66%	\$100.00	25.00%	\$251.00	-36.66%	-29.15%	\$219.10
Combined W/S	\$620.00	\$665.00	-4.72%	\$755.00	-13.53%	\$670.00	-5.24%	\$785.00	-16.30%	\$510.00	12.57%	\$625.00	-0.54%	\$730.00	-11.17%	\$500.00	13.79%	\$666.00	-4.83%	-3.82%	\$652.60
Commercial Septic	\$510.00	\$600.00	-11.11%	\$645.00	-16.22%	\$450.00	8.16%	\$655.00	-17.31%	\$400.00	15.49%	\$400.00	15.49%	\$505.00	0.66%	\$400.00	15.49%	\$666.00	-18.51%	-1.88%	\$523.10
Res. Well	\$315.00	\$287.00	6.11%	\$332.00	-3.53%	\$270.00	10.00%	\$240.00	17.24%	\$180.00	33.33%	\$275.00	8.84%	\$340.00	-5.15%	\$250.00	14.77%	\$333.00	-3.74%	8.02%	\$282.20
Type II Well	\$550.00	\$437.00	14.70%	\$482.00	8.60%	\$525.00	3.08%	\$600.00	-5.88%	\$350.00	27.59%	\$450.00	12.90%	\$540.00	1.22%	\$275.00	40.00%	\$663.00	-12.82%	8.83%	\$487.20
Vacant Land Eval	\$350.00	\$325.00	4.88%	\$370.00	-3.74%	\$400.00	-9.09%	\$330.00	3.88%	\$330.00	3.88%	\$300.00	10.00%	\$265.00	17.62%	\$135.00	51.50%	\$251.00	20.82%	9.86%	\$305.60
Sub/Site Condo (1st 20 Lots)	\$1,400.00	\$1,770.00	-16.19%	\$1,770.00	-16.19%	\$1,600.00	-9.09%	\$1,500.00	-4.65%	\$930.00	25.20%	\$1,300.00	4.88%	\$1,635.00	-10.60%	\$1,800.00	-17.39%			-6.37%	\$1,522.78
Food Lic. 0-50 Seats	\$385.00	\$675.00	-40.14%	\$720.00	-44.97%	\$600.00	-31.39%	\$450.00	-10.66%	\$600.00	-31.39%	\$420.00	-5.88%	\$725.00	-45.48%	\$530.00	-22.31%	\$497.00	-17.68%	-28.85%	\$560.20
Food Lic. 51-100 Seats	\$555.00	\$675.00	-13.45%	\$720.00	-18.03%	\$600.00	-5.26%	\$525.00	3.67%	\$600.00	-5.26%	\$520.00	4.29%	\$725.00	-18.53%	\$530.00	3.05%	\$550.00	0.60%	-5.83%	\$600.00
Food Lic. 101+	\$730.00	\$675.00	5.15%	\$720.00	0.92%	\$600.00	12.62%	\$600.00	12.62%	\$600.00	12.62%	\$650.00	7.58%	\$725.00	0.46%	\$530.00	20.10%	\$613.00	11.29%	9.09%	\$644.30
Food Lic. Limited	\$315.00	\$340.00	-5.15%	\$385.00	-13.79%	\$315.00	0.00%	\$350.00	-7.14%	\$250.00	14.77%	\$325.00	-2.09%	\$485.00	-30.49%	\$410.00	-18.27%	\$521.00	-35.79%	-12.06%	\$369.60
Temp. Food (For Profit)	\$155.00	\$130.00	11.36%	\$130.00	11.36%	\$169.00	-5.85%	\$130.00	11.36%	\$150.00	2.17%	\$125.00	13.79%	\$110.00	21.43%	\$75.00	41.56%	\$126.00	13.30%	12.71%	\$130.00
Temp. Food (Non Profit)	\$80.00	\$90.00	-8.00%	\$90.00	-8.00%	\$90.00	-8.00%	\$130.00	-34.48%	\$100.00	-15.38%	\$100.00	-15.38%	\$105.00	-18.87%	\$71.00	7.79%	\$82.00	-1.65%	-12.01%	\$93.80
Campground	\$155.00	\$200.00	-17.65%	\$200.00	-17.65%	\$210.00	-21.15%	\$210.00	-21.15%	\$200.00	-17.65%	\$175.00	-8.25%	\$180.00	-10.20%	\$170.00	-6.25%	\$251.00	-34.22%	-17.49%	\$195.10
Temp Campground	\$80.00	\$130.00	-34.48%	\$130.00	-34.48%	\$125.00	-31.58%	\$125.00	-31.58%	\$100.00	-15.38%	\$259.00	-85.44%	\$180.00	-58.82%	\$95.00	-11.76%	\$251.00	-83.21%	-47.62%	\$147.50
Pool Inspection	\$130.00	\$275.00	-54.21%	\$275.00	-54.21%	\$225.00	-39.18%	\$225.00	-39.18%	\$180.00	-22.73%	\$200.00	-30.43%	\$225.00	-39.18%	\$150.00	-9.76%	\$251.00	-47.36%	-38.47%	\$213.60
Totals of All Fees Listed	6,855.00	7,920.00	-9.85%	8,415.00	-14.10%	7,478.00	-5.88%	7,560.00	-6.63%	6,060.00	8.04%	6,674.00	1.78%	8,180.00	-12.11%	6,271.00	5.85%	6,305.00	5.50%	-3.37%	

= BLDHD Fee Higher than 20%

= BLDHD Fee Lower than 20%

Director of Administrative Services
Report – September 2026
Shelley Jablon

The purpose of the administration division is to manage the finances, purchasing, billing, human resources, technology and assist in the building areas of the Health Department.

Finance:

Included in the BOH packet this month are the amended Fiscal Year 2026 budget, the Fiscal Year 2027 budget, and the August 2026 financials. Please let me know if you have any questions regarding these reports.

At the beginning of Fiscal Year 2026, the financial outlook for the Health Department was not completely certain. Fortunately, throughout the year, the Agency received several additional funding sources that were not originally anticipated. These included Cross-Jurisdictional Funding, MOOG grants for both counties, CHIR Scoop, a Fitness Grant, and two separate Rural Health Transformation grants. These additional funding sources totaled more than \$500,000.

With the additional funding, BLDHD was able to maintain all current staffing levels and add two positions during the fiscal year. Throughout the year, various expenses were also reviewed, and reductions were made where possible. As a result of the additional funding and reduced expenses, BLDHD did not need to utilize as much of the fund balance as originally anticipated. The Agency is expected to end Fiscal Year 2026 with a fund balance equal to approximately 20% of budgeted expenditures.

For Fiscal Year 2027, a new funding source, Rural Health Transformation Workforce, will begin. This funding will be used to assist with securing various training opportunities for staff.

Toward the end of the budgeting process, BLDHD was notified that the BCN premium would increase by 10%. This was 10% less than what had originally been budgeted and resulted in approximately \$36,000 in savings. When considering the health care premium savings, along with the additional funding secured during Fiscal Year 2026, it was decided that the Agency could provide a cost-of-living increase for employees.

Last year, employees received a 1.5% cost-of-living adjustment, which was primarily due to the uncertainty surrounding the upcoming budget. This increase did not keep pace with the 2025 Detroit CPI of 2.6%, nor did it offset the 19% increase in BLDHD's health care premiums.

For Fiscal Year 2027, BLDHD has included a 3% cost-of-living increase for employees in the proposed budget. The 2026 Detroit CPI is 3.7%, according to the Bureau of Labor Statistics. The 3% increase is the highest adjustment the Agency can provide while still maintaining a healthy

fund balance. The proposed Fiscal Year 2027 budget projects a fund balance equal to approximately 16% of projected expenditures.

Human Resources:

Our Benefits Coordinator, Advantage Benefits, was able to provide the renewal quote from Blue Care Network for BLDHD. The premium is approximately 10% higher than last year. Advantage Benefits is currently working with Priority Health to obtain a quote for comparable coverage. This information should be available within the next few weeks.

The renewal rates for dental and vision coverage will be available in early October. I have budgeted for a 5% increase in these premiums.

The rates for the disability insurance provided to employees will remain unchanged through January 2029.

Technology, Purchasing and Billing:

I am working with Wyant on the purchase of new computers for BLDHD.

The Agency is also in the process of updating the firewalls at the Benzie and Leelanau Personal Health offices. The current firewalls are reaching the end of their service life and need to be replaced.

Building:

Dan Thorell is currently working on a list of maintenance items that will need to be addressed in the future. He is obtaining quotes for the items on the list so that projects can be prioritized and properly planned based on need and available funding.